

The Board of Education of the Lenape Regional High School District, Burlington County, New Jersey, convened in regular session on Wednesday, July 15, 2020, conducted virtually in light of continuing COVID-19 related concerns and restrictions, commencing at 5:30 PM.

1. **Roll Call**

The following members were present: Dr. Robert Bende, Mrs. Allison Eckel, Mrs. Margaret Estlow, Mr. Barry Fitzgerald, Mr. Samuel Green, Mr. Marc Jones, Mrs. Paula Lee, Mr. Steve Lee, Mrs. Bonnie Olt and Mr. Charles Roseboro.

Absent: Mr. David Stow

Also present: Dr. Carol Birnbohm, Superintendent of Schools; Mr. Matt Webb, Assistant Superintendent; Ms. Constance L. Stewart, School Business Administrator/Board Secretary; Ms. Elaine Kurtz, Coordinator of Administrative Services; Mr. John Donaldson, Director of Media and Communications; Mr. DJ Deeney, Media and Communications; Mr. HoSung Kim, Network Administrator; Mr. Taylor Ruilova, Solicitor; Newspaper Reporters and Public.

2. **Chairman's statement of "Open Public Meeting Law."**

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on July 13, 2020, and posting it on the Lenape Regional High School District website on July 13, 2020.

3. **Flag Salute**

4. **Communications**

5. **New Business**

6. **Reports**

A. Solicitor – No Report

B. Board Secretary – No Report

C. Superintendent

Superintendent of Schools Carol Birnbohm, Ed.D. presented Operation Open LRHSD which detailed how staff are working together to develop plans to re-open the District with consideration for student and staff safety, wellness, and continuity of academic programs.

Mrs. Estlow applauded the entire administration and staff for their hard work on reopening school.

Mr. Jones joined with Mrs. Estlow on her comment.

Mr. Lee – second and third Mrs. Estlow and Mr. Jones on their comments – thank you.

7. **PURCHASES/INVESTMENTS/PAYMENTS** – Mrs. Lee, Committee Member

1. On motion made by Mrs. Lee, seconded by Mrs. Olt to ratify and approve the payments listed below:
 - a. Check Registers from June 25, 2020 through June 30, 2020 check numbers 135761-135927 in the amount of \$6,097,467.99.
Mrs. Lee and Mr. Roseboro abstained.
Motion carried.
 - b. Check Register from June 30, 2020 including check numbers 135928-136002 in the amount of \$66,732.25.
Dr. Bende and Mr. Roseboro abstained.
Motion carried.
 - c. Check Register for June 30, 2020 including check numbers 136003-136083 in the amount of \$1,387,786.78.
Mrs. Lee and Mr. Roseboro abstained.
Motion carried.
 - d. Check Registers for June 2020 including check numbers 20069-20077 and 181-187 in the amount of \$2,398,376.97.
Mr. Jones and Mrs. Lee abstained.
Motion carried.
 - e. June 2020 Payroll of \$7,752,830.41.
Mr. Jones abstained.
Motion carried.
2. On motion made by Mrs. Lee, seconded by Mrs. Olt to approve the minutes of the Regular Board Meeting on June 24, 2020.
Mrs. Olt abstained.
Motion carried.

PUBLIC PARTICIPATION – None

8. **POLICY** – Mrs. Lee, Chairperson

Nothing to report at this time

9. **PERSONNEL** – Dr. Bende, Chairperson

1. On motion made by Dr. Bende, seconded by Mrs. Estlow to approve the following staff members for the 2020-2021 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members:

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Jessica Martinsen	Che	English	1/BA	58,904	9/1/20
Kevin Dybalski	Sen	Technology	11/BA	67,914	9/1/20
Kyle Louis	Len	Science	2/BA	59,404	9/1/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

2. On motion made by Dr. Bende, seconded by Mrs. Estlow to approve Leslie Hurff as a substitute educational interpreter for the 2020-2021 school year as listed in the back-up material.

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

3. On motion made by Dr. Bende, seconded by Mrs. Estlow to approve the following retirement.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Michael Vogel	Sha	English	9/1/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

4. On motion made by Dr. Bende, seconded by Mrs. Estlow to approve the transfer.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Sean McGough	Che Security Asst.	Len Security Asst.	9/1/20

REGULAR MEETING – JULY 15, 2020

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

5. On motion made by Dr. Bende, seconded by Mrs. Estlow to approve the staff and salary adjustments as listed in the back-up material.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

6. On motion made by Dr. Bende, seconded by Mrs. Estlow to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Walter Klaus	Sen	Computer Technician	46,000	7/16/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

7. On motion made by Dr. Bende, seconded by Mrs. Estlow to approve the following long-term substitute to be hired for the 2020-2021 school year pending receipt of certification from the State of New Jersey.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Jacqueline Gsell	Che	English	1/MA	63,704	9/1/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

10. **BUILDING & PROPERTY** – Mrs. Lee, Chairperson

1. On motion made by Mrs. Lee, seconded by Mrs. Olt to approve the following retirement previously approved on March 18, 2020 be rescinded.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Marshall Sass	Sen	Custodian	9/1/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

- 2. On motion made by Mrs. Lee, seconded by Mrs. Olt to ratify and affirm the following leave of absence.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Richard Polizzi	Che	Custodian	Other	6/9/20	6/12/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

11. **TRANSPORTATION & FOOD SERVICES** – Mrs. Olt, Chairperson

TRANSPORTATION

- 1. On motion made by Mrs. Olt, seconded by Mr. Lee to approve the contracted transportation services, special education contract renewals and parental contracts for the 2020-2021 school year as listed in the back-up material.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Mrs. Lee abstained.
Motion carried.

- 2. On motion made by Mrs. Olt, seconded by Mr. Lee to approve an in-district bus driver training program as outlined in the amended agreement with the Lenape District Support Staff Association (LDSSA) for the purpose of recruiting and training new drivers.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.

- 3. On motion made by Mrs. Olt, seconded by Mr. Lee to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Robert Mode	Dist	Bus Driver	1	\$18.90/HR	9/1/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.

Motion carried.

FOOD SERVICES

1. On motion made by Mrs. Olt, seconded by Mr. Jones to ratify and approve food service disbursements check numbers 20982-21432 in the total amount of \$87,190.18. On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.

12. **FINANCE & INSURANCE** – Mrs. Lee, Committee Member

FINANCE

Nothing to report at this time.

INSURANCE

Nothing to report at this time.

13. **EDUCATION** – Mr. Jones, Chairperson

1. On motion made by Mr. Jones, seconded by Mrs. Lee to approve the foreign exchange student listed in the back-up material for the 2020-2021 school year. On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
2. On motion made by Mr. Jones, seconded by Mrs. Lee to approve Abbie DiMenna, CST Supervisor, to perform bilingual student evaluations after school hours on an as-needed basis for the 2020-2021 school year. On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
3. On motion made by Mr. Jones, seconded by Mrs. Lee to approve the group counseling services of Marlo Gamel, School Psychologist/Private Counselor, for the 2020-2021 school year as listed in the back-up material. On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.

4. On motion made by Mr. Jones, seconded by Mrs. Lee to approve the district Social Recreation Program for students with multiple disabilities (MD) for the 2020-2021 school year.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
 5. On motion made by Mr. Jones, seconded by Mrs. Lee to approve the recommendation for the homeless student as listed in the back-up material.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
 6. On motion made by Mr. Jones, seconded by Mrs. Lee to approve the new and continuing placements for classified students for the 2020-2021 school years as listed in the back-up material.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
 7. On motion made by Mr. Jones, seconded by Mrs. Lee to approve the contracted services for classified students for the 2020-2021 school years as listed in the back-up material.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
14. **STUDENT ACTIVITIES** – Mr. Roseboro, Chairperson
1. On motion made by Mr. Roseboro, seconded by Mr. Green to approve the agreement between the Rothman Institute and the Lenape Regional High School District for the 2020-2021 school year.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Mrs. Lee abstained.
Motion carried.

2. On motion made by Mr. Roseboro, seconded by Mr. Green to ratify and affirm the non-rep stipend positions as listed in the back-up material.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
 3. On motion made by Mr. Roseboro, seconded by Mr. Green to approve district employees who had 2019-2020 coaching contracts to volunteer to hold optional summer training sessions beginning on July 16, 2020 for their student athletes in anticipation of there being a 2020-2021 sports season.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
15. **EXECUTIVE PLANNING** – Mr. Lee, Chairperson
1. On motion made by Mr. Lee, seconded by Mrs. Lee to approve the executive session minutes for June 24, 2020.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee and Mr. Roseboro voted yes, no one opposed.
Mrs. Olt abstained.
Motion carried.
 2. On motion made by Mr. Lee, seconded by Mrs. Lee to approve the contract of services with Laura Bishop Communications beginning July 1, 2020 through June 30, 2021.
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Motion carried.
16. **NEW BUSINESS ADDITIONAL**
17. **OLD BUSINESS**

PUBLIC PARTICIPATION – None

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”) authorizes Boards of Education to meet in executive session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Education of the Lenape Regional High School District, that it is necessary to meet in executive session.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

On motion made by Mrs. Olt, seconded by Mrs. Eckel to approve the move to Executive Session to discuss certain items involving:

- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,

Superintendent & BOE Evaluations

The Board adjourned to Executive Session at 6:13PM.

On motion made by Mr. Fitzgerald, seconded by Mrs. Olt the Executive Session was adjourned at 6:39PM.

ADJOURNMENT

On motion made by Mr. Fitzgerald, seconded by Mrs. Olt the meeting was adjourned at 6:39PM.

Respectfully submitted,



Constance L. Stewart
Business Administrator/Board Secretary