

**LENAPE REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Margaret Estlow, President
Barry Fitzgerald, Vice President**

**Dr. Robert Bende
Marc Jones
Bonnie Olt**

**Allison Eckel
Paula Lee
Charles Roseboro**

**Samuel Green
Steve Lee
David Stow**

**Dr. Carol Birnbohm, Superintendent
Comegno Law Group, Solicitor**

**Constance Stewart, Sch.Bus.Ad./Bd.Sec
Crystal Scott, Treasurer**

OCTOBER 16, 2019

REGULAR BOARD MEETING AGENDA

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on October 16, 2019 at 7:30 PM in the Board Meeting Room at the District Administration Building for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on October 3, 2019, and mailing it to two newspapers designated by the Board of Education via first class mail on October 3, 2019 -- the Central Record and the Burlington County Times -- and mailing via first class mail on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
 - A. Solicitor
 - B. Board Secretary and Treasurer
 - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson
 1. Consider the request to ratify and approve the payments listed below:
 - a. October 16, 2019 Check Register check numbers 131973-132222 in the amount of \$1,200,642.66.
 - b. Check Registers from September 13, 2019 through October 15, 2019 check numbers 131596-131972 in the amount of \$4,670,938.73 and check numbers 20015-20020 and 117-123 in the amount of \$1,614,730.78.
 - c. September 2019 Payroll of \$7,948,949.73.
 2. Consider the request to approve the minutes of the Regular Board Meeting on September 18, 2019.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE
ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

- 1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.**

2. **COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.**
3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mr. Fitzgerald, Chairperson

1. Consider the request to approve the first reading of revised Board of Education Policy 2422: Health and Physical Education.
2. Consider the request to approve the first reading of revised Board of Education Policy 2610: Educational Program Evaluation.

9. PERSONNEL – Dr. Bende, Chairperson

1. Consider the request to approve the following retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Andrew Clapperton	Che	Health/PE	12/1/19
Gemma Willson	Len	Paraprofessional	1/1/20

2. Consider the request to approve the following transfers and promotions.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Katherine Posch	Len P/T Nurse Para/ P/T Nurse	Seq F/T Nurse	12/1/19
Raina Marshall	Sha Media Specialist	Sha Media Specialist/ English & Media Dept. Coordinator	10/17/19

3. Consider the request to ratify and affirm the substitute teachers and nurses for the 2019-2020 school year as listed in the back-up material.
4. Consider the request to approve the Professional Business Attendance Requests as listed in the back-up material.
5. Consider the request to approve the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Melissa Marshall	Sha	Para	Med/FMLA/ NJFLA/CC	1/2/20	4/25/20
Scott Graham	Che	Spec. Ed.	FMLA/NJFLA	1/2/20	1/26/20
Bonnie Jarrett	Sha	P/T Para	Med/Other	11/26/19	2/11/20
Breanna Livingstone	Sha	Para	FMLA/NJFLA	10/17/19	11/24/19

6. Consider the request to ratify and affirm the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Maureen Lewinski	Sha	Interim Science	1/BA	57,910	10/2/19
Kathryn Mulligan	Sha	P/T Para	1	16,134	10/17/19
Melanie Rivers	Sha	P/T Para	1	16,134	10/17/19
Becky Osenenko	Che	Interim Spec. Ed.	1/BA	57,910	9/19/19
Hannah Voiro	Sen	Secretary 10 Mo.	1	26,941	11/1/19

7. Consider the recommendation of the Superintendent to approve the following staff members for the 2019-2020 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Christina Ognibene	Sha	English	9/MA+15	69,039	10/21/19
Lisa Stickel	Len	Science	10/BA	65,379	12/16/19

8. Consider the request to approve the staff and salary adjustments as listed in the back-up material.

10. BUILDING & PROPERTY – Mrs. Lee, Chairperson

1. Consider the request to approve the change order as listed in the back-up material.
2. Consider the request to approve the following resignations and retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
John Meeks	Len	Custodian	1/1/20
John Mulcahy	Sha	Custodian	10/26/19

3. Consider the request to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Gary Olaff	Sha	Custodian	1	38,500	10/17/19

4. Consider the request to approve the Tabernacle Office of Emergency Management and the Burlington County Health Department to utilize the Seneca High School front parking lot for a Flu Clinic/POD Exercise on Saturday, November 2, 2019.
 5. Consider the request to approve the following items for submission to the New Jersey Department of Education: Annual Facilities Checklist Report Evaluation of School Buildings Indicator 7.6; Annual Maintenance Budget Amount Worksheet (M-1); Comprehensive Maintenance Plan (CMP).
 6. Consider the request to approve Matthew Chamberlain as a substitute custodian for the 2019-2020 school year.
11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

1. Consider the request to approve the contracted transportation services joint transportation agreements, special education contracts and addenda for the 2019-2020 school year as listed in the back-up material.
2. Consider the request to approve the Lenape District Support Staff Association (LDSSA) to utilize one bus for participation in four Trunk or Treat activities during October 2019.
3. Consider the request to approve Fredrick Brown as a substitute bus driver for the 2019-2020 school year.

FOOD SERVICES

1. Consider the request to ratify and approve food service disbursements check numbers 20931-20934 in the total amount of \$175,613.76.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

1. Consider the request to approve the Transfer Report for September 2019 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 063-088.
2. Consider the request to ratify and affirm a bank account with Republic Bank titled Student Activities Account.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Lee, Chairperson

1. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Monetary	\$1,000.00	CHS/Concert Choir Trip	William Ivory
Monetary	\$1,000.00	“	Diane Gager
Monetary	\$1,000.00	“	DiBona Family
Monetary	\$250.00	“	Deana Guittar
Monetary	\$500.00	“	Anonymous
Monetary	\$750.00	“	Dr. Nandini Natrajan
Monetary	\$1,000.00	“	Robert & Colleen Snodgrass
Monetary	\$500.00	“	Nicole Snodgrass
Monetary	\$330.76	“	Chipolte Marlton
TV & Mount	\$220.00	SHS/Wrestling Team	SHS Wrestling Booster Club
Monetary	\$499.00	SEN/Girls in Ascent Club	Precious Gems Memorial
Monetary	\$200.00	CHS/Concert Choir Trip	Marlton Business Association
Monetary	\$500.00	“	Garmar Industries
Monetary	\$30.00	“	Elaine Winder
Monetary	\$600.00	SEN/Give Kids the World Trip	Medford Vincentown Rotary

Monetary	\$50.00	CHS	Your Cause, LLC
Monetary	\$100.00	SEN/Girls Cross Country Team	Anonymous
Monetary	\$50.00	LHS/Marching Band	Ken & Lorianne Verill
Monetary	\$40.00	SEN/Field Hockey Team	Denise Miles & Sheila Kelly
Monetary	\$30,000.00	DIST/CAP Scholarships	Lenape Regional Foundation, Inc.
Monetary	\$500.00	CHS/DECA Conference	CHS Foundation for Education
Tennis Balls	\$200.00	SHS/Tennis Team & PE Classes	Arrowhead Tennis Club

2. Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
3. Consider the request to approve Hope DeStefano, Madison Etkins, Felicia Progar, Lynn Stow and Kevin Wojno as additional Social Recreation Program staff for the 2019-2020 school year.
4. Consider the request to approve the District Social Skills Program and staff for the 2019-2020 school year as listed in the back-up material.
5. Consider the request to approve William Stout as an additional substitute job coach for the 2019-2020 school year.
6. Consider the request to approve World Language Supervisor, Shannon Bretz, to attend the American Council on the Teaching of Foreign Languages (ACTFL) conference at the Walter Washington Convention Center in Washington, DC from November 19-22, 2019. All costs will be covered through Title II funds.
7. Consider the request to approve the Title I Extended Day Program staff for the 2019-2020 school year as listed in the back-up material.

8. Consider the request to approve the Title III ELL Extended Day Enrichment Program staff for the 2019-2020 school year as listed in the back-up material.
9. Consider the request to approve the new and continuing placements for classified students for the 2019-2020 school year as listed in the back-up material.
10. Consider the request to approve the acceptance of a STEM (Science, Technology, Engineering, Math) grant from Lockheed Martin in the amount of \$25,000.
11. Consider the request to approve four world language teachers attend the Foreign Language Educators of New Jersey (FLENJ) Professional Development Workshop Series at the NJPSA building in Monroe, NJ on October 24, December 5, 2019 and February 6, April 23, 2020. All costs will be covered through Title II funds.
12. Consider the request to approve three family consumer science teachers attend the Family Consumer Science Fall 2019 Curriculum Connections Conference in Edison, NJ on October 29, 2019. All costs will be covered through Title II funds.
13. Consider the request to approve the Superintendent’s Education Report for the month of October.
14. Consider the request to approve the 2019 HIB Grade Self-Assessments for Lenape, Shawnee, Cherokee and Seneca high schools.

14. STUDENT ACTIVITIES – Mr. Roseboro, Chairperson

1. Consider the request to approve Seneca High School Human Biology and Genetics students’ trip to the Mutter Museum in Philadelphia, PA on October 31, 2019 at no cost to the district.
2. Consider the request to approve the following Non-Contract/Equal Access clubs and volunteer advisors.

<u>Club Name</u>	<u>School</u>	<u>Non-Paid Advisors</u>
Shakespeare & Literature Club	Shawnee	Jon Posch
Science Olympiad Club	Shawnee	Scot Butler
Shawnee for Life Club	Shawnee	Ben Aha

3. Consider the request to approve the Shawnee Boys Basketball team to stay overnight in Wildwood, NJ from December 27-28, 2019 to participate in the basketball tournament at the Wildwood Convention Center.
4. Consider the request to approve Lenape High School Photography III students' trip to Eastern State Penitentiary in Philadelphia, PA on November 5, 2019.
5. Consider the request to approve the Seneca High School Girls Basketball team to host a basketball clinic at Seneca High School for Seneca sending district middle school students from October 7-November 18, 2019 at no cost to the district.
6. Consider the request to approve a Seneca High School student to present at the Biomedical Engineering Society Expo at the Pennsylvania Convention Center in Philadelphia, PA on October 17, 2019.
7. Consider the request to approve the Shawnee High School GSA Club to participate in the Philly Aides Walk in Philadelphia, PA on October 20, 2019.
8. Consider the request to approve MacKenzie Roos to be paid for professional services provided to the Cherokee High School Music Department during the 2019-2020 school year.
9. Consider the request to approve the Cherokee High School Boys Cross Country Team to stay overnight and attend the NJSIAA Meet of Champions at Holmdel Park in Holmdel, NJ from November 22-23, 2019 at no cost to the district.
10. Consider the request to approve the Cherokee High School Marching Band to attend Marching Band Camp at Camp Green Lane in Green Lane, PA from August 17-20, 2020 at no cost to the district.
11. Consider the request to approve Cherokee High School to host the Cherokee Alumni/Evesham Middle Schools Jazz Concert on December 18, 2019 and the Cherokee Jazz Festival on April 9, 2020.
12. Consider the request to approve the Cherokee High School Concert Band, Wind Ensemble and Chamber Ensemble to participate in the events listed in the back-up material during the 2019-2020 school year.
13. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.

14. Consider the request to approve the field trips previously authorized by the Superintendent from September 18, 2019 to October 15, 2019.
15. EXECUTIVE PLANNING – Mr. Fitzgerald, Chairperson
 1. Consider the request to approve the executive session minutes for September 18, 2019.
16. NEW BUSINESS ADDITIONAL
17. OLD BUSINESS

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ADJOURNMENT