

**LENAPE REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Margaret Estlow, President  
Barry Fitzgerald, Vice President**

**Dr. Robert Bende  
Marc Jones  
Bonnie Olt**

**Allison Eckel  
Paula Lee  
Charles Roseboro**

**Samuel Green  
Steve Lee  
David Stow**

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**Dr. Carol Birnbohm, Superintendent  
Comegno Law Group, Solicitor**

**Constance Stewart, Sch.Bus.Ad./Bd.Sec  
Crystal Scott, Treasurer**

**SEPTEMBER 18, 2019**

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**REGULAR BOARD MEETING AGENDA DRAFT**

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on September 18, 2019 at 7:30 PM in the Board Meeting Room at the District Administration Building for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on September 5, 2019, and mailing it to two newspapers designated by the Board of Education via first class mail on September 5, 2019 -- the Central Record and the Burlington County Times -- and mailing via first class mail on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
  - A. Solicitor
  - B. Board Secretary and Treasurer
  - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson
  1. Consider the request to ratify and approve the payments listed below:
    - September 18, 2019 Check Register check numbers 131409-131595 in the amount of \$1,811,195.72.
    - Check Registers from August 27, 2019 through September 10, 2019 check numbers 131080-131408 in the amount of \$1,555,551.07 and check numbers 20007-20013 and 109-116 in the amount of \$653,971.50.
    - August 2019 Payroll of \$2,270,314.97.
  2. Consider the request to approve the minutes of the Regular Board Meeting on August 21, 2019.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC\*  
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR  
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR  
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE  
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE  
ITEMS IN PUBLIC.

**\*IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

**PUBLIC COMMENT PROTOCOL**

1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.
2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.

3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mr. Fitzgerald, Chairperson

Nothing to report at this time.

9. PERSONNEL – Dr. Bende, Chairperson

1. Consider the request to ratify and affirm the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Madison Etkins	Che	P/T Para	1	16,134	9/19/19
Hailey Garthwaite	Che	P/T Para	1	16,134	9/19/19
Karen Lynch	Che	P/T Para	1	16,134	9/19/19
Peggy Novicki	Che	Interim Spanish	1/BA	57,910	9/1/19
Taylor Gilligan	Sen	P/T Para	1	16,134	9/19/19
Danielle Visco	Sen	P/T Para	1	16,134	9/19/19
Melanie Conklin	Che	P/T Para	1	16,134	9/19/19
John Watson	Che	Interim Para	1	29,228	9/19/19

2. Consider the request to ratify and affirm the following resignations and retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Bridget Rubin	Len	Science	8/28/19
Susan Durbin	Seq	Nurse	12/1/19

3. Consider the request to ratify and affirm the following promotions and transfers.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Cynthia Lee	Sen Secretary	Sen Office Manager	9/1/19
Kellie Chambers	Sen 10 mo. Secretary	Sen 12 mo. Secretary	9/19/19

4. Consider the request to ratify and affirm the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Leah Mahr	Che	Business	FMLA/ NJFLA/CC	9/1/19	1/26/20
Sean McGough	Che	Sec. Asst.	Med/FMLA	9/1/19	9/30/19

Sarah Scannell      Che      Spec. Ed.      Med/FMLA      1/2/20      5/1/20  
 NJFLA

5. Consider the request to approve the substitute teachers, nurses and security assistants for the 2019-2020 school year as listed in the back-up material.
6. Consider the request to approve the staff and salary adjustments as listed in the back-up material.

10. BUILDING & PROPERTY – Mrs. Lee, Chairperson

1. Consider the request to approve the change orders as listed in the back-up material.
2. Consider the request to ratify and affirm the following leave of absence.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Maryellen Fountain	Sha	Custodian	FMLA/NJFLA	9/12/19	10/25/19

3. Consider the request to approve Marlton Elementary and Middle schools to utilize the William H. Foltz stadium for evacuation drills and real evacuation procedures during the 2019-2020 school year.
4. Consider the request to approve bid number 109-20 be awarded to Eastern Data Com for district-wide intercom upgrades as per the back-up material.

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

1. Consider the request to approve transportation bid numbers 106-20 and 108-20 be awarded to the vendors listed in the back-up material.
2. Consider the request to approve the contracted transportation services Special Education contracts for the 2019-2020 school year as listed in the back-up material.
3. Consider the request to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Raymond Balsamo	Dist	Bus Driver	1	\$18.75/HR	9/19/19
Michael McMullen	Dist	P/T Transp. Security		\$15.61/HR	9/19/19

4. Consider the request to ratify and affirm the following resignation.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Cynthia Potts	Dist	Bus Driver	8/28/19

FOOD SERVICES

1. Consider the request to ratify and approve cafeteria payments check number 131045 in the total amount of \$885.78.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

1. Consider the request to approve the purchase of buses utilizing capital lease financing through Santander Bank, N.A. as listed in the back-up material.
2. Consider the request to approve the Board Secretary Report for July 31, 2019 and August 31, 2019 and the Treasurer’s Report ending July 31, 2019 and August 31, 2019.
3. Consider the request to approve the Board Secretary’s and Board of Education’s Monthly Certifications as listed in the back-up material.
4. Consider the request to approve the Transfer Report for August 2019 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 042-061.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Lee, Chairperson

1. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Spirit Attire	\$200.00	SHS/Spirit T-shirts	Anna’s Nails & Spa
Refreshments	\$350.00	LHS/Staff Orientation	Dad’s Deli
Refreshments	\$400.00	LHS/Staff Orientation	Marcello’s Restaurant
Monetary	\$3,000.00	SHS/Student Center	SHS Class of 2018

Monetary	\$700.00	CHS/Food Pantry	GFWC Marlton Woman's Club
Monetary	\$2,500.00	SEN/Student Center	SEN Parent Group
Monetary	\$500.00	CHS/Concert Choir Trip	CHS Foundation for Education
T-shirts	\$275.00	SEN/Girls Cross Country Team	Anonymous
3 Canopy Tents	\$480.00	SEN/Field Hockey Team	Rick Meale

2. Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
3. Consider the request to approve an SAT Preparation Course for Lenape District students at Cherokee High School on October 5, 12, 19, 26, 2019 at no cost to the district.
4. Consider the request to approve a Shawnee student be considered eligible for completing graduation requirements in three years as listed in the back-up material.
5. Consider the request to approve the Title I Extended Day Programs at Lenape and Seneca high schools for the 2019-2020 school year.
6. Consider the request to approve three Cherokee High School students to complete an independent study in the field of photography during the 2019-2020 school year under the Option 2 Program.
7. Consider the request to approve one Cherokee High School student to complete an independent study in the field of television broadcasting during the 2019-2020 school year under the Option 2 Program.
8. Consider the request to approve the Title III ELL Extended Day Enrichment Program at all four high schools for the 2019-2020 school year.
9. Consider the request to approve Janet Bowers as an additional job coach for the 2019-2020 school year.

10. Consider the request to approve the new and continuing placements for classified students for the 2019-2020 school year as listed in the back-up material.
11. Consider the request to approve the Social Recreation Program staff for the 2019-2020 school year as listed in the back-up material.
12. Consider the request to approve two business teachers from each high school to attend the NJ Business Teachers Education Association Conference at Mercer County Vocational Technical School in Pennington, NJ on October 18, 2019. All costs will be covered through Title II funds.
13. Consider the request to approve one science teacher from each high school per day to attend the NJ Science Teachers Convention at the Marriott in Princeton, NJ on October 22 and 23, 2019. All costs will be covered through Title II funds.
14. Consider the request to approve Child Study Team member Lauren Szemere to attend the NJ Association of Learning Consultants Fall Symposium at the Imperia in Somerset, NJ on October 18, 2019. All costs will be covered through Title II funds.
15. Consider the request to approve seven special education teachers and two supervisors to attend the Annual Autism Conference at Harrah's in Atlantic City, NJ on October 17 and 18, 2019. All costs will be covered through Title II funds.
16. Consider the request to approve one health/PE teacher from each high school to attend the NJ Adapted Health/PE Conference in Lawrenceville, NJ on October 30, 2019. All costs will be covered through Title II funds.
17. Consider the request to approve four staff members from Lenape High School to attend the Developing Socially and Emotionally Healthy Students Workshop in Monroe, NJ on September 27, 2019. All costs will be covered through Title II funds.
18. Consider the request to approve three Italian teachers to participate in the "Made in Italy" Webinar on September 28, 2019. All costs will be covered through Title II funds.
19. Consider the request to approve two math teachers and one supervisor from each high school to attend the Association of Mathematics Teachers of New Jersey (AMTNJ) Conference at the Crowne Plaza in Plainsboro Township, NJ on October 25, 2019. All costs will be covered through Title I funds.

20. Consider the request to approve the Superintendent's Education Report for the month of September.
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14. STUDENT ACTIVITIES – Mr. Roseboro, Chairperson
    1. Consider the request to approve Shawnee High School DECA competitions from March 2-4, 2020 in Atlantic City, NJ and April 22-26, 2020 in Nashville, TN.
    2. Consider the request to approve the Shawnee High School Wrestling Team to participate in the NJSIAA State Tournament Wrestling Finals in Atlantic City, NJ from March 4-7, 2020 at no cost to the district.
    3. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.
    4. Consider the request to approve Lenape High School Television Broadcast Technology III students' trip to Independence Mall in Philadelphia, PA on October 15, 2019 at no cost to the district.
    5. Consider the request to approve the students listed in the back-up material to participate in the Seneca High School Marching Band and Football programs for the 2019-2020 school year as per NJSIAA Regulations.
    6. Consider the request to approve the acceptance of a grant from the New Jersey Department of Education in the amount of \$5,400.00 to fund a Cherokee Unified Basketball team for the 2019-2020 school year.
    7. Consider the request to approve District varsity teams to practice on school holidays of September 30 and October 9, 2019, and April 8, 2020.
    8. Consider the request to approve Cherokee High School's Golf teams to utilize The Links Golf Club for the 2020 golf season.
    9. Consider the request to approve Cherokee High School's Boys and Girls Bowling teams to utilize Laurel Lanes for the 2019-2020 bowling season.
    10. Consider the request to approve the Lenape District Special Olympics Volleyball, Basketball and Softball Program for the 2019-2020 school year at no cost to the district.
    11. Consider the request to approve Cherokee High School's JROTC program to participate in the competitions listed in the back-up material during the 2019-2020 school year.



12. Consider the request to approve Evesham Township middle schools to participate in the events listed in the back-up material at Cherokee High School during the 2019-2020 school year.
  13. Consider the request to approve the Cherokee Fall Show cast and crew to work on Sundays from October 20-December 1, 2019 and the Cherokee Spring Show cast and crew to work on Sundays from January 5-May 24, 2020.
  14. Consider the request to approve the Cherokee/Lenape STORM Robotics team to participate in the competitions listed in the back-up material for the 2019-2020 school year.
  15. Consider the request to approve Cherokee High School NJROTC students to participate in a trip to the U.S. Naval Academy in Annapolis, MD on September 30, 2019 at no cost to the district.
  16. Consider the request to approve the Cherokee High School Girls Volleyball Team to participate in the Annual Garden State Challenge Volleyball Tournament at Ramapo College in Mahwah, NJ from October 12-13, 2019 at no cost to the district.
  17. Consider the request to approve the Cherokee High School Concert Choir to perform at the Louisiana American Choral Directors Association Conference in New Orleans, LA from November 6-9, 2019.
  18. Consider the request to approve the NJ State Police to hold a Youth Explorers Program at Seneca High School during the 2019-2020 school year at no cost to the district.
  19. Consider the request to approve Ciara Sacco to be paid for professional services provided to the Cherokee High School Music Department during the 2019-2020 school year.
  20. Consider the request to approve the personnel listed in the back-up material to assist the Lenape-Cherokee STORM Robotics program for the 2019-2020 school year.
  21. Consider the request to approve the field trips previously authorized by the Superintendent from August 21, 2019 to September 18, 2019.
15. EXECUTIVE PLANNING – Mr. Fitzgerald, Chairperson
1. Consider the request to approve the executive session minutes for August 21, 2019.

2. Consider the request to approve the Board of Education members and staff listed in the back-up material to attend the New Jersey School Boards Association (NJSBA) 2019 annual workshop from October 21-24, 2019 in Atlantic City, NJ.
  - \* 3. Consider the request to approve the action plans in the goal areas of student achievement, health and wellness, and soft skills for career and life as presented as part of the Superintendent's Report to implement the strategic plan goals and objectives board approved on April 17, 2019.
16. NEW BUSINESS ADDITIONAL
17. OLD BUSINESS

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ADJOURNMENT