

**LENAPE REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Margaret Estlow, President
Barry Fitzgerald, Vice President**

**Dr. Robert Bende
Samuel Green
Steve Lee**

**Allison Eckel
Marc Jones
Bonnie Olt**

**Linda Eckenhoff
Paula Lee
David Stow**

**Dr. Carol Birnbohm, Superintendent
Comegno Law Group, Solicitor**

**Constance Stewart, Sch.Bus.Ad./Bd.Sec
Crystal Scott, Treasurer**

JUNE 26, 2019

REGULAR BOARD MEETING AGENDA

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on June 26, 2019 at 7:30 PM in the Board Meeting Room at the District Administration Building for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on June 6, 2019, and mailing it to two newspapers designated by the Board of Education via first class mail on June 6, 2019 -- the Central Record and the Burlington County Times -- and mailing via first class mail on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
 - A. Solicitor
 - B. Board Secretary and Treasurer
 - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mrs. Lee, Committee Member
 1. Consider the request to ratify and approve the payments listed below:
 - June 26, 2019 Check Register check numbers 130208-130299 in the amount of \$323,707.88.
 - Check Registers from May 23, 2019 through June 25, 2019 check numbers 129733-130207 in the amount of \$5,234,861.39 and check numbers 19061-19065 and 182-189 in the amount of \$1,003,947.86.
 - May 2019 Payroll of \$9,389,309.83.
 2. Consider the request to approve the minutes of the Regular Board Meeting on May 22, 2019.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE
ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.
2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.

3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mrs. Eckenhoff, Chairperson

1. Consider the request to approve the first reading of the deletion of Board of Education Policy 3422: Unused Sick Leave (On Retirement)/Teaching Staff.
2. Consider the request to approve the first reading of revised Board of Education Policy 4422: Unused Sick Leave (On Retirement)/Support Staff.
3. Consider the request to approve the first reading of the deletion of Board of Education Policy 4433.1: Vacation Non-Instructional 12 Month Employees (Middle Management).
4. Consider the request to approve the first reading of revised Board of Education Policy and Regulation 5350: Student Suicide Prevention.

9. PERSONNEL – Dr. Bende, Chairperson

1. Consider the request to ratify and affirm the following resignations and retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Linda Moore	Sen	FCS	5/28/19
Lindsay Hinkson	Len	Part-time Nurse	6/30/19
Melissa Cartlidge	Sha	Social Worker	8/8/19
Paola Florido	Che	Spanish	6/26/19
Debra Canale	Sha	Nurse	7/1/19
Allison Dougherty	Sen	Italian	6/30/19

2. Consider the request to ratify and affirm the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Jessica Blood	Che	Interim Math	1/BA	57,910	9/1/19
Andrew Montgomery	Che	Interim Guidance	1/BA	57,910	6/1/19

3. Consider the recommendation of the Superintendent to approve the following teachers for the 2019-2020 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Lauren Washington	Len	Social Stud.	1/MA	62,710	9/1/19
Monica Snyder	Che	Spanish	18/MA+30	104,569	9/1/19
Stephanie Cramer	Sen	PE/Health	8/MA	66,410	9/1/19
Bernadette Ward	Che	Spanish	1/BA	57,910	9/1/19

4. Consider the request to approve the following long-term substitute to be hired for the 2019-2020 school year pending receipt of certification from the State of New Jersey.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Christie Morad	Len	Business	1/BA	57,910	9/1/19

5. Consider the request to approve the following leave of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Sarah Howarth	Sha	Science	Med/FMLA/ NJFLA/CC	11/8/19	3/8/20

6. Consider the request to approve the following transfers and promotions.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kelley Spiegel	Sha Psychologist	Dist P/T Psychologist	9/1/19
Sherry Fisher	Sen Paraprofessional	Sen Secretary	7/1/19
Barry Walter	Dist Asst. Director of Transportation	Dist Director of Transportation	8/1/19

7. Consider the request to approve the substitute teachers, homebound instructors, child study team, educational interpreters, nurses, secretaries and computer technicians for the 2019-2020 school year as listed in the back-up material.

8. Consider the request to approve the staff and salary adjustments as listed in the back-up material.

10. BUILDING & PROPERTY – Mrs. Lee, Chairperson

1. Consider the request to approve the resolution to reject the bids for Lenape High School Large and Small Group Instruction Mechanical Alternations as per the back-up material.
2. Consider the request to approve the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Nicholas Olaweski	Len	Custodian	1	38,500	7/1/19
Kevin Custis	Che	Custodian	1	38,500	7/1/19

3. Consider the request to approve the Evesham Township Police Department to utilize the Cherokee High School track for their annual physical testing of personnel on various days from August 1-30, 2019.
4. Consider the request to approve the resolution to award Bid #111-19 to Tru-Green for lawn care and treatment services throughout the district as listed in the back-up material.
5. Consider the request to approve the facility use requests from July 1, 2019 through June 30, 2020 as listed in the back-up material.
6. Consider the request to approve the substitute custodians for the 2019-2020 school year as listed in the back-up material.
7. Consider the request to approve the following resignation.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Jeffrey Harvey	Len	Custodian	7/26/19

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

1. Consider the request to approve the contracted transportation services Special Education contract renewals for the 2019-2020 school year as listed in the back-up material.
2. Consider the request to approve the contracted transportation services for the 2018-2019 school year as listed in the back-up material.
3. Consider the request to approve transportation bid numbers 110-19, 112-19, 113-19 and 114-19 be awarded to Laurel Enterprises, Inc.
4. Consider the request to approve John Hall as a substitute mechanic for the 2019-2020 school year.

FOOD SERVICES

1. Consider the request to ratify and approve food service disbursements, check numbers 20276-20280 in the amount of \$249,524.33.

12. FINANCE & INSURANCE – Mrs. Olt, Committee Member

FINANCE

1. Consider the request to approve the resolution awarding 2019-2020 anticipated contracts to be renewed, awarded, or to expire during the school year pursuant to P.L. 2015, Chapter 47.
2. Consider the request to approve the Board Secretary Report for May 31, 2019 and the Treasurer’s Report ending May 31, 2019.
3. Consider the request to approve the Board Secretary’s and Board of Education’s Monthly Certifications as listed in the back-up material.
4. Consider the request to approve the Transfer Report for May 2019 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 466-520.
5. Consider the request to approve the resolution for “Transfer of Current Year Unexpended Appropriations to Capital Reserve” in accordance with NJAC 6A:23A-14.3 and 14.4.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Lee, Chairperson

1. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
CPR In-School Training Kit	\$800.00	SEN/Health & PE Department	American Heart Association
Monetary	\$150.00	CHS/Race Car	Franklin Trailers
Monetary	\$150.00	CHS/Race Car	Oak Mortgage
Monetary	\$150.00	CHS/Race Car	Universal Technical Institute
Monetary	\$50.00	SEN/Nest Fest 5K Walk	The Right Fit Dresses & Alterations

Light Board	\$2,297.50	SHS/Auditorium	SHS All School Musical
Monetary	\$150.00	CHS/Race Car	Ohio Technical College
Monetary	\$73.34	LHS/School Store	Josten's

2. Consider the request to approve Katherine Posch as an additional staff member for the 2019 Summer Extended School Year (ESY) Program.
3. Consider the request to approve the application of the Elementary and Secondary Education Act (ESEA) Grant FY2020 as listed in the back-up material.
4. Consider the request to ratify and affirm Maxim Healthcare contracted services for students attending the FCCLA Conference in Anaheim, CA from June 28-July 4, 2019.
5. Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
6. Consider the request to approve the new and continuing placements for classified students for the 2019-2020 school year as listed in the back-up material.
7. Consider the request to approve the contracted services for classified students for the 2019-2020 school year as listed in the back-up material.
8. Consider the request to approve the Nurse Standing Orders for the 2019-2020 school year.
9. Consider the request to approve the tuition rates for the 2019-2020 school year as listed in the back-up material.
10. Consider the request to approve the contract between the Lenape Regional High School District and the College Board for the 2019-2020 PSAT testing.
11. Consider the request to approve the Superintendent's Education Report for the month of June.

12. Consider the request to approve Lenape High School teacher James Goetschius to attend the 2019 Summer AP Italian Institute at Manhattan College in Manhattan, NY from July 29-August 2, 2019. All costs will be covered through Title II funds.

14. STUDENT ACTIVITIES – Mrs. Eckenhoff, Chairperson
 1. Consider the request to ratify and affirm Ian Hoblitzel to be paid for professional services provided to the Seneca High School 2019 Spring Musical.
 2. Consider the request to approve the Seneca High School Class of 2020 senior trip to Walt Disney World Resorts in Orlando, FL from April 2-6, 2020.
 3. Consider the request to approve the field trips previously authorized by the Superintendent from May 22, 2019 to June 25, 2019.
 4. Consider the request to approve the activities, athletics and non-rep staff and stipends as listed in the back-up material.
 5. Consider the request to approve the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.

15. EXECUTIVE PLANNING – Mr. Fitzgerald, Chairperson
 1. Consider the request to approve the executive session minutes for May 22, 2019.

16. NEW BUSINESS ADDITIONAL

17. OLD BUSINESS

OPEN TO THE PUBLIC

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*. HOWEVER, IF YOUR QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

- 1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.**
- 2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.**
- 3. NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
- 4. TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

ADJOURNMENT