

**LENAPE REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Margaret Estlow, President
Barry Fitzgerald, Vice President**

**Dr. Robert Bende
Samuel Green
Steve Lee**

**Allison Eckel
John Jeffers
Bonnie Olt**

**Linda Eckenhoff
Paula Lee
David Stow**

**Dr. Carol Birnbohm, Superintendent
Comegno Law Group, Solicitor**

**Constance Stewart, Sch.Bus.Ad./Bd.Sec
Crystal Scott, Treasurer**

FEBRUARY 20, 2019

REGULAR BOARD MEETING AGENDA

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on February 20, 2019 at 7:30 PM in the Board Meeting Room at the District Administration Building for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on February 7, 2019, and mailing it to two newspapers designated by the Board of Education via first class mail on February 7, 2019 -- the Central Record and the Burlington County Times -- and mailing via first class mail on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
 - A. Solicitor
 - B. Board Secretary and Treasurer
 - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson
 1. Consider the request to ratify and approve the payments listed below:
 - February 20, 2019 Check Register check numbers 128204-128283 in the amount of \$173,972.55.
 - Check Registers from January 17, 2019 through February 19, 2019 check numbers 127634-128203 in the amount of \$5,121,093.87 and check numbers 19037-19041 and 150-157 in the amount of \$1,116,221.82.
 - January 2019 Payroll of \$7,959,797.00.
 2. Consider the request to approve the minutes of the Regular Board Meeting on January 16, 2019.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE
ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.
2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.

3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mr. Stow, Committee Member

Nothing to report at this time.

9. PERSONNEL – Mrs. Eckel, Committee Member

1. Consider the request to approve the following retirements and resignations.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Kathleen Donoghue	Sen	Media Specialist/ Assistant AD	7/1/19
Bernadette Fillman	Dist	Director of Transp.	8/1/19
Patricia LaBouff	Sen	Assistant Principal	9/1/19
Timothy Moran	Sha	English	7/1/19
Janet Takemoto	Sha	English	7/1/19
Kathleen Kuhlrow	Che	English	7/1/19
Jennifer Abbott	Sha	Secretary	2/23/19
Michelle Boland	Len	Science	7/1/19
Susan Burns	Len	Math	7/1/19
Vicki Zazzarino	Len	Paraprofessional	7/1/19
Robert Rinier	Sha	English	7/1/19
Kevin Kley	Che	Special Education	3/1/19
Maria Takacs	Che	Math	7/1/19

2. Consider the request to ratify and affirm the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Jonathan Fisher	Che	Science	FMLA/NJFLA	4/4/19	5/3/19
Corinne Sheldon	Len	Psychologist	Med/FMLA/ NJFLA	5/6/19	9/27/19
Megan Correia	Len	Science	Med/FMLA/ NJFLA/CC	4/19/19	6/30/19
Danielle Holcombe	Sha	English	Med/FMLA/ NJFLA/CC	2/25/19	6/30/19
Christian Sbaraglia	Seq	English	FMLA/NJFLA	2/4/19	3/3/19
Beth Cone	Dist	Data Process.	FMLA/NJFLA	2/6/19	5/7/19
Heather Wilusz	Len	Spanish	Med/FMLA/ NJFLA/CC	2/12/19	5/30/19

- * 2. Consider the request to approve the resolution authorizing GovDeals, an approved online auction vendor by the Division of Local Government Services, for the purpose of disposing of old equipment as listed in the back-up material.
- * 3. Consider the request to approve the resolution to award the bid for Project #3-005-18 to J.H. Williams Enterprises for the home grandstand ADA (Americans with Disabilities Act) upgrades to Cherokee and Lenape high schools as per the back-up material.
- * 4. Consider the request to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
James Cummings	Len	Custodian/ Outside Grounds	5	44,200	3/11/19

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

- * 1. Consider the request to approve the contracted transportation services addendum and joint transportation agreements for the 2018-2019 school year as listed in the back-up material.
- * 2. Consider the request to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
George Flynn	Dist	P/T Security		12,730	3/2/19

FOOD SERVICES

- 1. Consider the request to ratify and approve food service disbursements, check numbers 20254-20258 in the amount of \$284,368.32.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

- * 1. Consider the request to approve the submission of a Special Education Medicaid Initiative (semi) alternate revenue projection to the State of New Jersey through the Burlington County School Superintendent in the amount of \$55,363.00 as listed in the back-up material.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Lee, Chairperson

1. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Monetary	\$250.00	SEN/National Art Honor Society	American Athletic Courts, Inc.
Monetary	\$250.00	SEN/Art Club	American Athletic Courts, Inc.
Customized Logo Table	\$200.00	SHS/Athletic Dept.	Instinct Graphics
Printer	\$349.00	SEN/PLTW Engineering Program	Oakridge Institute for Science & Educ.
Monetary	\$300.00	CHS/Cross Country Apparel	CHS Cross Country Booster Club
Monetary	\$300.00	CHS/Wood Lab	Lincoln Investment
Monetary	\$100.00	SEN-SHS Iron Devils Robotics Team	Radwell International
Monetary	\$2,000.00	CHS/Special Ed. Program	Hess & Helyn Kline Foundation
Monetary	\$300.00	SEN/Literary Magazine	Samantha Lucas Memorial Fund
Monetary	\$300.00	CHS/Holocaust Museum Field Trip	Cherokee Foundation for Education
* Monetary	\$250.00	CHS/NHS	Cherokee Foundation for Education
* Monetary	\$360.00	CHS/School Newspaper	Cherokee Foundation for Education

2. Consider the request to approve Kim Potter and Laurel Wood as an additional substitute job coaches for the 2018-2019 school year.
3. Consider the request to approve Emily Castor and Melissa Farrow as teachers for the Spring 2019 SAT Workshop at Cherokee High School.
4. Consider the request to approve the 2019 Extended School Year (ESY) Program for special education students from July 8 through August 8, 2019.
5. Consider the request to approve the student listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
6. Consider the request to approve an SAT Preparation Course for Lenape District students at Lenape High School on March 23, 30, and April 6, 13, 2019 at no cost to the district.
7. Consider the request to approve an SAT Preparation Course for Lenape District students at Seneca High School on March 27, and April 3, 10, 27, 2019 at no cost to the district.
8. Consider the request to approve revised curriculum in Understanding by Design (UbD) format for implementation for the 2019-2020 school year.
9. Consider the request to approve R.S. & Company Accounting Firm as an additional job site as a transition services placement through Special Services for the 2018-2019 school year.
- * 10. Consider the request to ratify and affirm a Seneca high school student to participate in two TD Bank/Project Search Seneca High School sponsored events at the BB&T Pavilion in Camden, NJ on February 12, 2019 and at the Fontainebleau Hotel in Miami Beach, FL from March 23-27, 2019 at no cost to the district.
11. Consider the request to approve the new and continuing placements for classified students and a homeless student for the 2018-2019 school year as listed in the back-up material.
12. Consider the request to approve the contracted services for classified students for the 2018-2019 school year as listed in the back-up material.
13. Consider the request to approve the observations and internships as listed in the back-up material.

14. Consider the request to ratify and affirm three math teachers to attend the Association of Mathematics Teachers of New Jersey (AMTNJ) workshop at the Ramada Conference Center in Monroe Township, NJ on February 7, 2019. All costs will be covered through Title II funds.
15. Consider the request to approve two science teachers per building to attend the Science Education Institute's Next Generation Science Standards workshop at Raritan Valley Community College in North Branch, NJ on March 12, 2019. All costs will be covered through Title II funds.
16. Consider the request to approve three assistant principals to attend the Research for Better Teaching Analyzing Teaching for Student Results training in Acton, MA from July 15-18, 2019. All costs will be covered through Title II funds.
17. Consider the request to approve the application for a World Languages Grant through the America-Italy Society of Philadelphia.
18. Consider the request to approve the school calendar for the 2019-2020 school year.
19. Consider the request to approve the Superintendent's Education Report for the month of February.
- * 20. Consider the request to approve the Memorandum of Agreement (MOA) between the Lenape Regional High School District and local law enforcement officials for the 2018-2019 school year as listed in the back-up material.
- * 21. Consider the request to approve Dane Reed as the lead teacher of the 2019 ESY (Extended School Year) Summer Program.
- * 22. Consider the request to approve the ESEA Grant FY2019 Carry Over of funds in the amount of \$13,922.00.

14. STUDENT ACTIVITIES – Mr. Lee, Committee Member

1. Consider the request to ratify and affirm Shawnee High School Jazz Band Festivals for the 2018-2019 school year as listed in the back-up material.
2. Consider the request to ratify and affirm the Seneca High School Girls Winter Track team to attend the Morris County Coaches Invitational at the Ocean Breeze facility in Staten Island, NY on February 4, 2019.

3. Consider the request to approve Seneca High School DECA students to attend the State DECA Leadership Conference and stay overnight at Harrah's Resort in Atlantic City, NJ from March 4-6, 2019.
4. Consider the request to approve the Seneca High School Jazz Band to attend a performance at the University of Pennsylvania in Philadelphia, PA on March 23, 2019 at no cost to the district.
5. Consider the request to approve the children of Seneca High School staff members listed in the back-up material to participate in the spring musical.
6. Consider the request to approve the following Non-Contract/Equal Access club and volunteer advisor.

<u>Club Name</u>	<u>School</u>	<u>Non-Paid Advisors</u>
History through Film Club	Shawnee	Zachary Baer

7. Consider the request to approve the Lenape, Shawnee, Cherokee and Seneca High School 2019 senior class trip chaperones as listed in the back-up material.
8. Consider the request to approve the Seneca and Cherokee High School Wrestling teams to stay overnight in Toms River, NJ on Friday, February 22, 2019 and in Atlantic City, NJ on Thursday, February 28 and Friday, March 1, 2019 for the NJSIAA State Tournament Wrestling Regionals and Finals at no cost to the district.
9. Consider the request to approve the 2019 Spring sports schedules for Lenape, Shawnee, Cherokee and Seneca High Schools.
10. Consider the request to approve Seneca High School Family Consumer Science students' trip to Reading Terminal Market in Philadelphia, PA on April 5, 2019.
11. Consider the request to approve Seneca High School Marching Band students' trip to Boston, MA from May 23-26, 2019 to perform at Faneuil Hall at no cost to the district.
12. Consider the request to approve the Seneca High School Class of 2021 Junior Dinner Dance at Auletto Caterers in Almonesson, NJ on March 20, 2020 at no cost to the district.
13. Consider the request to approve Lenape Regional High School District athletic teams to start Fall practice on August 12, 2019.

14. Consider the request to approve the Cherokee High School Orchestra to perform at the Rowan Strings Festival at Rowan University in Glassboro, NJ on or about March 14, 2019.
15. Consider the request to approve the Lenape Regional High School District Special Needs Prom at the Moorestown Community House in Moorestown, NJ on May 24, 2019 at no cost to the district.
16. Consider the request to approve the Cherokee NJROTC program to participate in the Summer Camp Program at the New York Military Academy in Hudson, NY from June 21-27, 2019.
17. Consider the request to approve Lenape, Shawnee, Cherokee and Seneca high schools to conduct summer practices and activities from the day after graduation through August 3, 2019 as listed in the back-up material.
18. Consider the request to approve the individuals listed in the back-up material to be paid for professional services provided to the 2019 Cherokee High School Spring Show.
19. Consider the request to approve Greg DiBona to be paid for professional services provided to the Cherokee High School Choir for the 2018-2019 school year.
20. Consider the request to approve the field trips previously authorized by the Superintendent from January 16, 2019 to February 19, 2019.
- * 21. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.

15. EXECUTIVE PLANNING – Mr. Fitzgerald, Chairperson

1. Consider the request to approve the executive session minutes for January 16, 2019.
2. Consider the request to accept the resignation of John D. Jeffers, Mount Laurel Township Representative to the Lenape District Board of Education, effective February 20, 2019.
- * 3. Consider the request to approve the addition of Malamut & Associates, LLC to the list of appointed professional attorneys as Special Counsel.

16. NEW BUSINESS ADDITIONAL

17. OLD BUSINESS

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ADJOURNMENT