

**LENAPE REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Margaret Estlow, President
Barry Fitzgerald, Vice President**

**Dr. Robert Bende
Samuel Green
Steve Lee**

**Allison Eckel

Bonnie Olt**

**Linda Eckenhoff
Paula Lee
David Stow**

**Dr. Carol Birnbohm, Superintendent
Comegno Law Group, Solicitor**

**Constance Stewart, Sch.Bus.Ad./Bd.Sec
Crystal Scott, Treasurer**

MARCH 20, 2019

REGULAR BOARD MEETING AGENDA

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on March 20, 2019 at 7:30 PM in the Board Meeting Room at the District Administration Building for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on March 1, 2019, and mailing it to two newspapers designated by the Board of Education via first class mail on March 1, 2019 -- the Central Record and the Burlington County Times -- and mailing via first class mail on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
 - A. Solicitor
 - B. Board Secretary and Treasurer
 - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson
 1. Consider the request to ratify and approve the payments listed below:
 - March 20, 2019 Check Register check numbers 128649-128682 in the amount of \$1,057,039.18.
 - Check Registers from February 21, 2019 through March 19, 2019 check numbers 128284-128648 in the amount of \$3,813,691.66 and check numbers 19042-19047 and 158-165 in the amount of \$971,628.16.
 - February 2019 Payroll of \$8,084,896.32.
 2. Consider the request to approve the minutes of the Regular Board Meeting on February 20, 2019.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE
ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.
2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.

3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mrs. Eckenhoff, Chairperson

Nothing to report at this time.

9. PERSONNEL – Mrs. Eckel, Committee Member

1. Consider the request to approve the following retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Judith Lavoie-McCue	Sha	Social Studies	7/1/19
Alida Escalona	Che	Spanish/Italian	7/1/19
Douglas Barber	Sen	Music	7/1/19
Janet Pulverenti	Che	English	7/1/19

2. Consider the request to ratify and affirm the substitute teachers, homebound instructors and nurses for 2018-2019 school year as listed in the back-up material.

3. Consider the request to ratify and affirm the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Amanda Cassel	Len	Asst. Prin.	FMLA	2/25/19	6/30/19
Kristen Maugeri	Len	Math	Med/CC	5/28/19	6/30/19
Jocelyn Stauffer	Sen	FCS	FMLA/NJFLA/ CC	9/1/19	1/31/20
Christian Sbaraglia	Seq	English	FMLA/NJFLA	2/4/19	4/14/19
Megan Cashman	Len	Business	FMLA	3/20/19	6/30/19

4. Consider the request to approve the staff and salary adjustments as listed in the back-up material.

5. Consider the request to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Alison Morgan	Che	Interim Spanish	1/BA	56,955	6/1/19

6. Consider the recommendation of the Superintendent to approve the following teacher for the 2018-2019 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Brenna Atmore	Che	Latin	1/BA	56,955	5/1/19

7. Consider the request to approve the following promotion.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Karen O'Neil	Sen Social St.	Sen Asst. Prin.	9/1/19

10. BUILDING & PROPERTY – Mrs. Lee, Chairperson

1. Consider the request to ratify and affirm the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Lisa Glunt	Len	Cust. Supv.	FMLA	2/22/19	6/30/19
Mary Smith	Sha	Custodian	Med/FMLA/ NJFLA/CC	5/10/19	8/25/19

2. Consider the request to approve the following resignation.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Diego Bianchi	Che	Custodian	3/21/19

3. Consider the request to approve the resolution to award Main Access Systems, Inc. for Security Surveillance Upgrades as part of the Burlington County Security Grant Program as per the back-up material.

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

1. Consider the request to approve the contracted transportation services joint transportation agreement for the 2019-2020 school year as listed in the back-up material.
2. Consider the request to approve the contracted transportation services addendum for the 2018-2019 school year as listed in the back-up material.

FOOD SERVICES

1. Consider the request to ratify and approve food service disbursements, check numbers 20259-20265 in the amount of \$269,302.65.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

1. Consider the request to approve the Board Secretary Report for January 31, 2019 and the Treasurer’s Report ending January 31, 2019.
2. Consider the request to approve the Board Secretary’s and Board of Education’s Monthly Certifications as listed in the back-up material.
3. Consider the request to approve the Transfer Report from January 2019 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 264-316.
4. Consider the request to approve the Superintendent of Schools and the School Business Administrator to submit the 2019-2020 school budget, with the approval of the Finance Committee of the Lenape Regional High School District, to the Executive County Superintendent of Schools, on March 20, 2019, in accordance with the New Jersey Department of Education guidelines.

General Fund Tax Levy	\$117,776,347
Debt Service Tax Levy	<u>\$ 6,745,759</u>
Total Tax Levy	\$124,522,106

5. Consider the request to present and approve the 2018 audit submission to the New Jersey Department of Education with no comments, recommendations or corrective actions.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Lee, Chairperson

1. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
CPR in Schools Training Kit	\$600.00	SHS	Tom Mossotti/ American Heart Assn.
Monetary	\$1,633.51	SEN/Prom House	Seneca Parents Group

Vibraphone	\$4,500.00	LHS/Music Dept.	Lenape Band Parents
Water	\$50.00	SHS/Charity Water Club	Charity Water

2. Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
3. Consider the request to approve Seneca High School teachers Terese Betts and Julie Smith to offer an AP English practice test at Seneca High School on Sunday, March 31, 2019 at no cost to the district.
4. Consider the request to approve the foreign exchange student listed in the back-up material for the 2019-2020 school year.
5. Consider the request to approve the Affirmative Action Team to conduct the Needs Assessment and develop a three year Comprehensive Equity Plan for the 2019-2022 school years.
6. Consider the request to approve Sequoia counselor Laurie LeMott to attend the Effective Techniques for School Refusal Behavior Workshop at PESI in Cherry Hill, NJ on May 3, 2019. All costs will be covered through Title II funds.
7. Consider the request to approve six world languages teachers and two supervisors to attend the annual Foreign Language Educators of New Jersey (FLENJ) Conference in Iselin, NJ on April 5 and 6, 2019. All costs will be covered through Title II funds.
8. Consider the request to approve five Child Study Team members and two additional staff members to attend the Addressing Mental Health in Our Schools Workshop at Caesars Hotel in Atlantic City, NJ on May 22, 2019. All costs will be covered through Title II funds.
9. Consider the request to approve the Superintendent's Education Report for the month of March.
10. Consider the request to approve the student teaching, internships, observations, clinical practice and practicum experience as listed in the back-up material.

11. Consider the request to approve the new and continuing placements for classified students for the 2018-2019 school year as listed in the back-up material.
 12. Consider the request to approve the contracted services for classified students for the 2018-2019 school year as listed in the back-up material.
 13. Consider the request to approve Senior Credit Completion to be held at each high school on June 8, 11, 12, 13, 14 and 15, 2019.
 14. Consider the request to approve all four high schools' Summer Credit Completion Programs at Cherokee High School from July 8-25, 2019.
 15. Consider the request to approve the Summer SAT Prep Course, College Essay Writing Course and Title I Summer Readiness Programs for Lenape District students at Cherokee High School from July 8 through August 1, 2019 at no cost to the district.
 16. Consider the request to approve the Title III Extended Year Summer Program at Cherokee High School one day per week from July 8 through August 1, 2019 at no cost to the district.
 17. Consider the request to approve Mike Casey as a teacher for the Spring 2019 SAT Workshop at Seneca High School.
14. STUDENT ACTIVITIES – Mrs. Eckenhoff, Chairperson
1. Consider the request to approve students from the Seneca High School Class of 2020 to attend a Phillies baseball game at Citizens Bank Park in Philadelphia, PA on Sunday, March 31, 2019 at no cost to the district.
 2. Consider the request to approve Martin Devino as an additional chaperone for the Seneca High School 2019 senior class trip.
 3. Consider the request to approve the Shawnee High School baseball team to attend the KSA Baseball Tournament in Orlando, FL from April 22-26, 2019 at no cost to the district.
 4. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.

5. Consider the request to approve DECA students from Cherokee, Lenape and Seneca high schools to participate in the DECA International Career Development Conference in Orlando, FL from April 27-May 1, 2019.
 6. Consider the request to approve the field trips previously authorized by the Superintendent from February 16, 2019 to March 19, 2019.
 7. Consider the request to approve the individuals listed in the back-up material to be paid for professional services provided to the Lenape High School 2019 Spring Musical.
15. EXECUTIVE PLANNING – Mr. Fitzgerald, Chairperson
1. Consider the request to approve the executive session minutes for February 20, 2019.
16. NEW BUSINESS ADDITIONAL
17. OLD BUSINESS

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ADJOURNMENT