

**LENAPE REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Margaret Estlow, President
Barry Fitzgerald, Vice President**

**Dr. Robert Bende
John Jeffers
Bonnie Olt**

**Allison Eckel
Paula Lee
Ted Shinske**

**Linda Eckenhoff
Steve Lee
David Stow**

**Dr. Carol Birnbohm, Superintendent
Comegno Law Group, Solicitor**

**Constance Stewart, Sch.Bus.Ad./Bd.Sec
Crystal Scott, Treasurer**

NOVEMBER 14, 2018

REGULAR BOARD MEETING AGENDA

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on November 14, 2018 at 7:30 PM in the Board Meeting Room at the District Administration Building for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on November 1, 2018, and mailing it to two newspapers designated by the Board of Education via first class mail on November 1, 2018 -- the Central Record and the Burlington County Times -- and mailing via first class mail on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
 - A. Solicitor
 - B. Board Secretary and Treasurer
 - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson
 1. Consider the request to ratify and approve the payments listed below:
 - November 14, 2018 Check Register check numbers 126330-126496 in the amount of \$2,343,056.88.
 - Check Registers from October 18, 2018 through November 13, 2018 check numbers 126035-126329 in the amount of \$2,167,692.95 and check numbers 19021-19027 and 125-132 in the amount of \$1,315,112.01.
 - October 2018 Payroll of \$7,997,082.14.
 2. Consider the request to approve the minutes of the Regular Board Meeting on October 17, 2018.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE
ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

- 1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.**
- 2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.**

3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mrs. Eckenhoff, Chairperson

1. Consider the request to approve the first reading of revised Board of Education Policy 3212: Attendance.
2. Consider the request to approve the first reading of revised Board of Education Policy 4212: Attendance.
3. Consider the request to approve the first reading of new Board of Education Policy 5561: Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
4. Consider the request to approve the first reading of revised Board of Education Policy 7510: Use of School Facilities.
5. Consider the request to approve the first reading of new Board of Education Policy 8561: Procurement Procedures for School Nutrition Programs.

9. PERSONNEL – Dr. Bende, Chairperson

1. Consider the request to ratify and affirm the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Wendy Gibson	Sha	Interim Math	1/BA	56,955	11/7/18
Rachael Horner	Che	Secretary	1	31,405	11/15/18

2. Consider the request to ratify and affirm the following resignations.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Justin Smith	Dist	Assessment, Accountability & Planning Coordinator	11/2/18

- * Jennifer Gaffney Len Media Specialist 1/1/19

3. Consider the request to approve Amy Mosser as a mentor teacher for the 2018-2019 school year.
4. Consider the recommendation of the Superintendent to ratify and affirm the following teachers for the 2018-2019 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

	<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
	Shannon Glatz	Che	Math	1/BA	56,955	11/1/18
*	Jayne Kent	Len	Business	5/BA	58,955	1/14/19
*	Rachel Emerson	Che	Health/PE	1/BA	56,955	1/14/19
*	Dawn Cappello	Len	Guidance	10/MA	69,224	1/1/19

- * 5. Consider the request to approve the following transfers.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Jessica Laverne	Len Business	Che Business	1/14/19
Katherine Posch	Len Nurse Para	Len Nurse Para/ School Nurse	11/15/18

- * 6. Consider the request to approve the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Heather Wilusz	Len	Spanish	Med/FMLA/ NJFLA/CC	2/18/19	5/30/19
Elizabeth Underwood	Che	Math	Med/FMLA/ NJFLA/CC	12/10/18	5/19/19

- * 7. Consider the request to approve the staff and salary adjustments as listed in the back-up material.

- * 8. Consider the request to approve the substitute teachers for the 2018-2019 school year as listed in the back-up material.

10. BUILDING & PROPERTY – Mrs. Eckenhoff, Chairperson

Nothing to report at this time.

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

1. Consider the request to approve the contracted transportation services for the 2018-2019 school year as listed in the back-up material.

FOOD SERVICES

1. Consider the request to approve food service disbursements, check numbers 20239-20245 in the amount of \$199,040.80.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

1. Consider the request to approve a donation to Emergency Medical Service (EMS) providers in the amount of \$400.00 for each school activity requiring EMS services.
2. Consider the request to approve the Board Secretary Report for September 30, 2018 and the Treasurer’s Report ending September 30, 2018.
3. Consider the request to approve Improvement Authorization disbursement check number 2174 in the amount of \$112.50.
4. Consider the request to approve the Board Secretary’s and Board of Education’s Monthly Certifications as listed in the back-up material.
5. Consider the request to approve the Transfer Report from October 2018 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 137-183.
- * 6. Consider the request to approve the Burlington County School Security Program 2018 Grant Application for Lenape, Shawnee, Cherokee and Seneca high schools.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Lee, Committee Member

1. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Long-sleeve Playoff Shirts	\$1,500.00	SHS/Field Hockey Team	SHS Field Hockey Booster Club
Gift Cards	\$135.00	CHS/Food Pantry	Marlton Woman’s Club

*	Tuba	\$459.00	CHS/Music Dept.	Charlotte Smith
*	Headphones	\$1,000.00	CHS/Special Ed. Dept.	Gentle Ben Charity Donation Program
*	Digital Basketball Scorer's Table	\$7,307.00	CHS/Athletic Dept.	CHS Boys & Girls Basketball Booster Clubs
*	Monetary	\$6,527.36	CHS/Girls Soccer Apparel	CHS Girls Soccer Booster Club
*	Monetary	\$150.00	CHS/Racing Assn. (CHRA)	Little Kicks Corp.
*	Monetary	\$250.00	"	Evesham Twp. FOP #143
*	Monetary	\$150.00	"	Franklin Trailers
*	Monetary	\$150.00	"	Oak Mortgage
*	Monetary	\$2,352.00	SEN/Prom House	SEN Parents Group
*	2.	Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.		
	3.	Consider the request to approve Kevin Wojno as a substitute for the 2018-2019 Social Recreation Program.		
	4.	Consider the request to approve the acceptance of a STEM (Science, Technology, Engineering and Mathematics) grant from Lockheed Martin in the amount of \$25,000.		
	5.	Consider the request to approve the recommendation for the Affidavit student as listed in the back-up material.		
	6.	Consider the request to approve five world language teachers and three supervisors to attend the Accelerate Your Students' Communicative Proficiency Workshop in Cherry Hill, NJ on December 17, 2018. All costs will be covered through Title II funds.		

7. Consider the request to approve three special education teachers to attend the Powerful, Practical Strategies for Reaching Underperforming Students to Increase Their School Success Workshop at the Mansion in Voorhees, NJ on December 11, 2018. All costs will be covered through Title II funds.
 8. Consider the request to approve the new and continuing placements for classified students for the 2018-2019 school year as listed in the back-up material.
 9. Consider the request to approve the contracted services for classified students for the 2018-2019 school year as listed in the back-up material.
 10. Consider the request to approve the Superintendent's Education Report for the month of November.
14. STUDENT ACTIVITIES – Mrs. Lee, Chairperson
1. Consider the request to approve Lenape High School TV Broadcast Technology II students' trip to NBC Studios in New York, NY on December 12, 2018 at no cost to the district.
 2. Consider the request to approve Lenape High School Photography III students' trip to Eastern State Penitentiary in Philadelphia, PA on November 20, 2018 at no cost to the district.
 3. Consider the request to approve Seneca High School special education and TV Broadcasting students' trip to the Newseum in Washington, DC on November 30, 2018 at no cost to the district.
 4. Consider the request to approve the change of dates for Seneca High School students to volunteer at Give Kids the World Village in Kissimmee, FL from November 14-18, 2018 to November 27 to December 1, 2018 at no cost to the district.
 5. Consider the request to approve the YMCA Facilities Use Agreement for the pool located at the Burlington County Special Services School District for the 2018-2019 school year as listed in the back-up material.
 6. Consider the request to approve the Shawnee High School Wrestling team to stay overnight on December 26, 2018 and participate in a regularly scheduled tournament at Kittatinny High School in Newton, NJ on December 27, 2018.
 7. Consider the request to approve the 2018-2019 Winter Sports Schedules for Lenape, Shawnee, Cherokee and Seneca high schools.

8. Consider the request to approve the field trips previously authorized by the Superintendent from October 17, 2018 to November 13, 2018.
- * 9. Consider the request to approve seven LRHSD students and one chaperone to attend the ADL's (Anti-Defamation League) 12th Annual Youth Leadership Conference at the Pennsylvania Convention Center in Philadelphia, PA on December 4, 2018.
- * 10. Consider the request to approve the student listed in the back-up material to participate in the Shawnee High School Wrestling program for the 2018-2019 school year as per NJSIAA Regulations.
- * 11. Consider the request to approve the individuals listed in the back-up material to be paid for professional services provided to the Cherokee High School Fall Show on November 23, 24 and 30 and December 1, 2018, and the Cherokee Winter Color Guard for the 2018-2019 school year.
- * 12. Consider the request to ratify and affirm the Cherokee High School Choir, Girls Ensemble, Concert Choir and Wind Ensemble to perform at the events listed in the back-up material during the 2018-2019 school year.
- * 13. Consider the request to approve the Cherokee High School Baseball team to play a game versus Washington Township High School at the Trenton Thunder Baseball Field in Trenton, NJ on Sunday, April 7, 2019 at no cost to the district.
- * 14. Consider the request to approve the following Non-Contract/Equal Access clubs and volunteer advisors.

<u>Club Name</u>	<u>School</u>	<u>Non-Paid Advisors</u>
Step/Stomp Club	Shawnee	Madison Chrupcala
Dungeons & Dragons Club	Cherokee	Deanna Innamorato
Junior State of America (JSA)	Cherokee	Scott Sax
Shakespeare Club	Cherokee	Erin Taylor, Gabriella Forcellini

- * 15. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.
- * 16. Consider the request to approve Seneca High School JROTC students' trip to the Walter Reed Hospital in Bethesda, MD on December 7, 2018 at no cost to the district.

15. EXECUTIVE PLANNING – Mr. Fitzgerald, Chairperson
 1. Consider the request to approve the executive session minutes for October 17, 2018.
16. NEW BUSINESS ADDITIONAL
17. OLD BUSINESS

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ADJOURNMENT