

**LENAPE REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Margaret Estlow, President  
Barry Fitzgerald, Vice President**

**Dr. Robert Bende  
John Jeffers  
Bonnie Olt**

**Allison Eckel  
Paula Lee  
Ted Shinske**

**Linda Eckenhoff  
Steve Lee  
David Stow**

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**Dr. Carol Birnbohm, Superintendent  
Comegno Law Group, Solicitor**

**Constance Stewart, Sch.Bus.Ad./Bd.Sec  
Crystal Scott, Treasurer**

**DECEMBER 19, 2018**

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**REGULAR BOARD MEETING AGENDA**

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on December 19, 2018 at 7:30 PM in the Board Meeting Room at the District Administration Building for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on December 3, 2018, and mailing it to two newspapers designated by the Board of Education via first class mail on December 3, 2018 -- the Central Record and the Burlington County Times -- and mailing via first class mail on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
  - A. Solicitor
  - B. Board Secretary and Treasurer
  - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson
  1. Consider the request to ratify and approve the payments listed below:
    - December 19, 2018 Check Register check numbers 127113-127252 in the amount of \$505,639.44.
    - Check Registers from November 15, 2018 through December 18, 2018 check numbers 126497-127112 in the amount of \$4,869,756.03 and check numbers 19028-19032 and 133-140 in the amount of \$1,122,107.69.
    - November 2018 Payroll of \$9,692,093.42.
  2. Consider the request to approve the minutes of the Regular Board Meeting on November 14, 2018.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC\*  
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR  
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR  
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE  
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE  
ITEMS IN PUBLIC.

**\*IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

**PUBLIC COMMENT PROTOCOL**

- 1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.**
- 2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.**

3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mr. Stow, Committee Member

1. Consider the request to approve the second reading of revised Board of Education Policy 3212: Attendance.
2. Consider the request to approve the second reading of revised Board of Education Policy 4212: Attendance.
3. Consider the request to approve the second reading of new Board of Education Policy 5561: Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
4. Consider the request to approve the second reading of revised Board of Education Policy 7510: Use of School Facilities.
5. Consider the request to approve the second reading of new Board of Education Policy 8561: Procurement Procedures for School Nutrition Programs.

9. PERSONNEL – Dr. Bende, Chairperson

1. Consider the request to ratify and affirm the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Caitlin Orr	Che	Interim Math	1/BA	56,955	12/10/18
Richard Weiman	Che	Interim Sp. Ed.	1/BA	56,955	12/10/18
Danielle Blythe	Che	Interim Sp. Ed.	1/BA	56,955	1/2/19
Steven Wills	Sen	Interim Sp. Ed.	1/BA	56,955	10/8/18
Brenna Atmore	Che	Interim Latin/ Pending Certification	1/BA	56,955	1/2/19

- \* 2. Consider the request to ratify and affirm the substitute teachers and nurses for the 2018-2019 school year as listed in the back-up material.
3. Consider the request to approve the mentor teachers for the 2018-2019 school year as listed in the back-up material.

4. Consider the recommendation of the Superintendent to approve the following teachers for the 2018-2019 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Dawn Cappello	Len	Guidance	10/MA	69,224	1/7/19
* Shane Miller	Len	Media Spec.	6/MA	64,255	1/14/19

5. Consider the request to approve the following resignations and retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
John Townsend	Len	Industrial Arts	7/1/19
Theresa Sager	Sen	Attendance Clerk	1/15/19

6. Consider the request to ratify and affirm the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Shannon Conte	Len	Guidance	Med/FMLA/ NJFLA/CC	4/10/19	6/30/19
Colleen Meehan	Che	Spec. Ed.	Med/FMLA/ NJFLA/CC	3/15/19	6/30/19
Maureen Lindquist	Che	Para	Med/FMLA	11/20/18	1/1/19
Matthew Abate	Sen	Business	FMLA/NJFLA	1/28/19	2/22/19
Lindsay Hinkson	Len	Nurse	Med FMLA/ NJFLA	3/3/19	5/27/19

- \* 7. Consider the request to approve the staff and salary adjustments as listed in the back-up material.
- \* 8. Consider the request to approve the Professional Business Attendance Requests as listed in the back-up material.

10. BUILDING & PROPERTY – Mrs. Olt, Committee Member

1. Consider the request to approve the following retirement.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Raymond Tiver	Len	Custodian	3/1/19

2. Consider the request to approve the Evesham Township Police Department to utilize Cherokee High School on Friday, December 28, 2018 for an active shooter training.

- \* 3. Consider the request to approve Samuel Corona and George O'Brien as substitute custodians for the 2018-2019 school year.
- \* 4. Consider the request to approve the change orders as listed in the back-up material.
- \* 5. Consider the request to approve the bid to award Project No. 2-010-18 to Thermal Piping/GBI for chiller replacement at Shawnee High School.

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

- 1. Consider the request to approve the contracted transportation services, addenda and parental contract for the 2018-2019 school year as listed in the back-up material.
- \* 2. Consider the request to approve transportation bid number 106-19 be awarded to Delaware City Bus Company, Inc.

FOOD SERVICES

- 1. Consider the request to ratify and approve food service disbursements, check numbers 20246-20250 in the amount of \$202,349.86.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

- 1. Consider the request to approve the Board Secretary Reports for October 31, 2018 and November 30, 2018, and the Treasurer's Reports ending October 31, 2018 and November 30, 2018.
- 2. Consider the request to ratify and approve Improvement Authorization disbursement check numbers 2175 in the amount of \$487.50 and 2176 in the amount of \$112.50.
- 3. Consider the request to approve the Board Secretary's and Board of Education's Monthly Certifications as listed in the back-up material.

4. Consider the request to approve the Transfer Report from November 2018 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 184-226.
- \* 5. Consider the request to withdraw \$2,213,925.00 from the Capital Reserve Account for the replacement of absorption chillers at Shawnee High School as listed in the back-up material.
- \* 6. Consider the request to approve the Resolution for the Withdrawal of Funds from the Current Expense Emergency Reserve Account per N.J.A.C. 6A:23A-14.4 in the amount of \$226,587.00 to be used to maintain certain 2018-2019 school year budgeted appropriation in the General Fund.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Jeffers, Chairperson

1. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Gift Card	\$75.00	SEN/Holiday Food Drive	Wegmans
10 Turkeys	\$300.00	“	Murphy’s Market
25 Turkeys	\$750.00	“	Shoprite of Medford
15 Turkeys	\$450.00	“	Woman’s Club of Medford
Monetary	\$498.79	SHS/Counseling Center	SHS Class of 2018
Aquarium	\$300.00	LHS/Science Dept.	Joe Iatarola
Monetary	\$500.00	SEN/Baseball Program	Hot Stover SJ Scholarship Program
Monetary	\$6,792.00	CHS/Soccer Program	CHS Boys Soccer Booster Club

	Monetary	\$250.00	CHS/DECA	Bakanas Flowers
	Monetary	\$250.00	CHS/DECA	Samaritan Health & Hospice
	Monetary	\$200.00	CHS/Students' Movement Against Cancer	MB3 Foundation, Inc.
	Monetary	\$150.00	CHS/CHS Racing Association (CHRA)	Burns Honda
	Monetary	\$150.00	"	Southampton Imports
	Monetary	\$150.00	"	Automotive Training Center
	Monetary	\$2,000.00	LHS/CHS Robotics Team	Department of Defense-STEM
	Monetary	\$3,000.00	"	NBC Universal/Comcast
	Monetary	\$5,000.00	"	Lockheed Martin
	Monetary	\$417.00	"	Storm Robotics Booster Club
*	Knee Braces & Cam Boots	\$600.00	SHS/Athletic Training Department	Tim Welsh & Family
*	Monetary	\$500.00	SHS/MD Program	Kathy Ware
*	Monetary	\$500.00	SHS/TV Tech Club	Mr./Mrs. James Kommas
*	Monetary	\$500.00	SHS/Kids for Wish Make a Wish Foundation	Mr./Mrs. James Kommas
*	Monetary	\$1,000.00	SHS/Principal's At Risk Fund	Mr./Mrs. James Kommas
*	Monetary	\$600.00	CHS/Food Pantry	Maureen & Joseph Foley

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|---|----------|------------|-----------------|------------------------------|
| * | Monetary | \$250.00   | CHS/DECA        | CHS Foundation for Education |
| * | Monetary | \$1,250.00 | CHS/Music Dept. | CHS Foundation for Education |
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- \* 2. Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
  - 3. Consider the request to approve Robyn Bednar as an additional substitute job coach for the 2018-2019 school year.
  - 4. Consider the request to approve the application of the ESEA Grant FY2019 Carry Over in the amount of \$16,197.00.
  - 5. Consider the request to approve the 2018-2019 Nursing Services Plan as listed in the back-up material.
  - 6. Consider the request to approve Kristen Maugeri as an additional staff member for the 2018-2019 Title I Extended Day Program.
  - 7. Consider the request to approve an SAT Preparation Course for Lenape District students at Cherokee High School on February 2, 9, 16, and 23, 2019 at no cost to the district.
  - 8. Consider the request to approve the new and continuing placements for classified students and a homeless student for the 2018-2019 school year as listed in the back-up material.
  - 9. Consider the request to approve the contracted services for classified students for the 2018-2019 school year as listed in the back-up material.
  - 10. Consider the request to approve the Superintendent's Education Report for the month of December.
  - \* 11. Consider the request to approve a Child Study Team member to attend the Bureau of Education and Research's workshop in Mount Laurel, NJ on February 4, 2019. All costs will be covered through Title II funds.
  - \* 12. Consider the request to approve two social studies teachers per building to attend the Bureau of Education and Research's workshop in Voorhees, NJ on January 15, 2019. All costs will be covered through Title II funds.



- \* 13. Consider the request to approve the recommendation for the Affidavit student as listed in the back-up material.

14. STUDENT ACTIVITIES – Mrs. Lee, Chairperson

1. Consider the request to ratify and affirm Seneca High School humanities students’ trip to the Brain Exhibit at the Franklin Institute in Philadelphia, PA on December 10, 2018 at no cost to the district.
2. Consider the request to ratify and affirm the Shawnee High School Knowledge Bowl Team to compete in the History Bowl at Donovan Catholic School in Toms River, NJ on Saturday, December 15, 2018.
3. Consider the request to approve the following Non-Contract/Equal Access clubs and volunteer advisors.

<u>Club Name</u>	<u>School</u>	<u>Non-Paid Advisors</u>
Prom House 110 Carranza Club	Seneca	Erica Maira
Gaming Club	Seneca	Ron Jensen

- \* 4. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.
- 5. Consider the request to approve the Shawnee High School Jazz Band to participate in the University of the Arts Jazz Festival in Philadelphia, PA on March 16, 2019.
- 6. Consider the request to approve the individuals listed in the back-up material to be paid for professional services provided to the Lenape Regional Orchestra for the 2018-2019 school year.
- 7. Consider the request to approve Seneca High School Family & Consumer Science students’ trip to the Philadelphia Museum of Art and Fabric Row in Philadelphia, PA on February 7, 2019.
- 8. Consider the request to approve the 2019 Shawnee High School Renegade Marching Band to attend band camp at Camp Green Lane in Schwenksville, PA from August 19-23, 2019 at no cost to the district.
- 9. Consider the request to approve the individuals listed in the back-up material to be paid for professional services provided to the Shawnee High School 2019 spring musical.

10. Consider the request to approve the Shawnee High School Class of 2021 Junior Dinner Dance at Auletto Caterers in Almonesson, NJ on April 3, 2020.
11. Consider the request to approve the Seneca High School Wellness & Nutrition Club to host the NestFest 5K Run and 1 Mile Fun Walk at Seneca High School on Saturday, May 11, 2019 at no cost to the district.
12. Consider the request to approve Cherokee High School to host basketball games between Marlton and DeMasi Middle schools that will coincide with the Cherokee JV Girls Basketball game on January 22, 2019 and the Cherokee JV Boys Basketball game on January 17, 2019 and a wrestling match that will coincide with the Cherokee JV match on January 23, 2019.
13. Consider the request to approve Cherokee High School to host a series of Indoor Shot Put Meets on or about January 8, January 30 and February 5, 2019.
14. Consider the request to approve the field trips previously authorized by the Superintendent from November 14, 2018 to December 18, 2018.
- \* 15. Consider the request to approve Cherokee and Seneca High Schools' humanities classes' trip to the Philadelphia Museum of Art in Philadelphia, PA on February 12, 2019.
15. EXECUTIVE PLANNING – Mr. Stow, Committee Member
  1. Consider the request to approve the executive session minutes for November 14, 2018.
16. NEW BUSINESS ADDITIONAL
17. OLD BUSINESS

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ADJOURNMENT