

**LENAPE REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Barry Fitzgerald, President
Steve Lee, Vice President**

**Dr. Robert Bende
Samuel Green
Bonnie Olt**

**Allison Eckel
Marc Jones
Charles Roseboro**

**Margaret Estlow
Paula Lee
David Stow**

**Dr. Carol Birnbohm, Superintendent
Comegno Law Group, Solicitor**

Constance Stewart, Sch.Bus.Ad./Bd.Sec

DECEMBER 16, 2020

REGULAR BOARD MEETING AGENDA DRAFT

The December 16, 2020 Lenape Regional High School District Regular School Board Meeting will be conducted virtually at 7:30 PM in light of the current Public Health Emergency caused by COVID-19, as well as pending inclement weather conditions, for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting including the time, date, location, instructions for remote access and making public comment, and, to the extent known, the agenda of this meeting has been provided by posting the Notice in the entrance at the administration building, in the Office of the Board Secretary and on the Lenape Regional High School District website at www.LRHSD.org/BOEMeeting, and sending via to the Board's two publications of record and via email on January 8, 2020 and December 14, 2020 on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications

5. New Business
6. Reports
 - A. Solicitor
 - B. Board Secretary and Treasurer
 - C. Superintendent
7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson
 1. Consider the request to ratify and approve the payments listed below:
 - a. Check Registers from December 16, 2020 check numbers 138187-138271 in the amount of \$2,704,523.52.
 - b. Check Registers for November 19, 2020 through December 15, 2020 including check numbers 137881-138186 in the amount of \$2,054,410.68 and check numbers 21028-21034 and 131-138 in the amount of \$1,045,933.88.
 - c. November 2020 Payroll of \$9,399,471.94.
 2. Consider the request to approve the minutes of the Regular Board Meeting on November 18, 2020.
 3. Consider the request to approve the minutes of the Work Session on December 2, 2020.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. PUBLIC COMMENTS SUBMITTED VIA
MAIL OR ELECTRONICALLY WILL BE READ FOLLOWED BY THOSE WISHING
TO SUBMIT A LIVE COMMENT VIA ZOOM OR TELEPHONE; HOWEVER, IF
YOUR QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU EMAIL
THE SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS
THESE ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.
 2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.
 3. NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.
 4. TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.
8. POLICY – Mrs. Lee, Chairperson
1. Consider the request to approve the second reading of revised Board of Education Policy 2464: Gifted and Talented Students.
 2. Consider the request to approve the second reading of new Board of Education Policy and Regulation 6470.01: Electronic Funds Transfer and Claimant Certification.
 3. Consider the request to approve the second reading of revised Board of Education Policy 7440: School District Security.
 4. Consider the request to approve the second reading of revised Board of Education Policy 7450: Property Inventory.
 5. Consider the request to approve the second reading of revised Board of Education Policy 8420: Emergency and Crisis Situations.
 6. Consider the request to approve the second reading of revised Board of Education Regulation 8462: Reporting Potentially Missing or Abused Children.
 7. Consider the request to approve the first reading of new Board of Education Bylaw 0164.6: Remote Public Board Meetings During a Declared Emergency.
 8. Consider the request to approve the first reading of new Board of Education Policy 1620: Administrative Employment Contracts.
 9. Consider the request to approve the first reading of new Board of Education Policy and Regulation 8320: Personnel Records.

9. PERSONNEL – Dr. Bende, Chairperson

1. Consider the request to approve the following retirement and resignation.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Lorna Fairess	Sha	Assistant Principal	1/1/21
Eileen Carlos	Seq	Office Supervisor	1/16/21

2. Consider the request to ratify and affirm the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Emilee Maira	Sen	Para	Other	10/2/20	10/2/20
Taylor Gilligan	Sen	Para	Other	11/16/20	11/18/20
Nicholas Prehn	Sen	Para	Other	11/9/20	11/12/20
Michael Van Kline	Sen	Para	Other	11/16/20	11/23/20
Sean Dooley	Len	Security Asst.	Other	11/23/20	11/23/20
Stephanie Marone	Che	Math	Med/FMLA	10/12/20	12/6/20
Shealyn Maugeri	Che	Business	FMLA/NJFLA	2/1/21	5/2/21
Susan Meimbresse	Sha	English	Med/FMLA/ NJFLA	2/15/21	6/30/21
Danielle Visco	Sen	Para	Other	11/2/20	11/18/20
Gerald Seigafuse	Sen	Security Asst.	Other	11/30/20	12/2/20
Anthony Zoppel	Dist	Skilled Trades	Other	12/1/20	12/9/20
Kelsey Rella	Che	Para	FMLA	12/7/20	12/18/20
Kathleen Cicia	Sen	Ath.Trainer	Med/CC	12/9/20	1/15/21
Debbie Hodulik	Len	Business	NJFLA	1/4/21	3/28/21
Amanda Perry	Len	Special Ed.	Med/FMLA/ NJFLA	2/12/21	5/31/21
Karrie Augustine	Seq	Spanish	FMLA/NJFLA	11/16/20	3/14/21

3. Consider the request to ratify and affirm Thomas Viereck, Beth Ritter and Melissa Dietz as mentor teachers for the 2020-2021 school year.

4. Consider the request to approve the following staff member.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Jennifer Herpen	Che	Interim Business	58,904	2/1/21

5. Consider the recommendation of the Superintendent to approve the following staff member for the 2020-2021 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Alison Palma	Seq	Psychologist	7/MA+45	70,304	2/16/21

- Consider the request to approve the following long-term substitute to be hired for the 2020-2021 school year pending receipt of certification from the State of New Jersey.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Taylor Ryan	Sha	Business	1/BA	58,904	12/17/20

- Consider the request to approve Patricia Boisvert as a substitute teacher for the 2020-2021 school year.
- Consider the request to approve the staff and salary adjustments as listed in the back-up material.

10. BUILDING & PROPERTY – Mrs. Lee, Chairperson

- Consider the request to ratify and affirm the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Dawn Fegley	Che	Custodian	Other	11/9/20	11/20/20
Benjamin Glunt	Sen	Custodian	Other	11/24/20	11/25/20
Richard Hinchman	Sha	Custodian	Other	11/23/20	12/6/20
Anthony DeSantis	Sha	Custodian	Other	11/20/20	12/2/20
Katherine Sass	Che	Custodian	Other	12/7/20	12/9/20
			FMLA	12/10/20	1/6/21
Jeffrey Grimm	Sha	Maintenance	Other	12/1/20	12/9/20
Jack Moore	Len	Custodian	Other	12/14/20	12/17/20
Richard Polizzi	Che	Custodian	Other	12/2/20	12/4/20
Bruce Smith	Len	Custodian	Other	12/8/20	12/8/20
Lee Pinkerton	Len	Maintenance	Other	12/7/20	12/9/20

- Consider the request to approve the following transfer.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Jason Clark	Sen Custodian	Sha Custodian	1/1/21

- Consider the request to approve the Resolution for the submission of the Amended Long Range Facility Plan.
- Consider the request to ratify and affirm the facility use requests from November 19, 2020 through December 16, 2020 as listed in the back-up material.
- Consider the request to approve the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Raymond Bruce	Che	Custodial Shift Supervisor		57,000	1/1/21
Massimo Epifano	Sha	Custodian	1	39,000	1/1/21
Craig Muckle	Sen	Custodian	1	39,000	1/1/21

6. Consider the request to approve Regina Cognato, Rich Maurer and Luca Schiano as a substitute custodians for the 2020-2021 school year.

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

1. Consider the request to ratify and affirm the following leave of absence.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Lisa Gough	Dist	Bus Driver	Other	12/1/20	12/3/20

FOOD SERVICES

1. Consider the request to ratify and approve food service disbursements check numbers 21453-21459 in the total amount of \$55,313.87.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

1. Consider the request to approve the resolution and cooperative pricing agreement for the participation in a cooperative pricing system for the purchase of goods and services as per the back-up material.
2. Consider the request to approve the Board Secretary Report for November 30, 2020 and the Cash Report ending November 30, 2020.
3. Consider the request to approve the Board Secretary's and Board of Education's Monthly Certification as listed in the back-up material.
4. Consider the request to approve the Transfer Report for November 2020 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 77-90.
5. Consider the request to appoint The Design Collaborative as Architect of Record through December 31, 2020.

INSURANCE

Nothing to report at this time.

13. EDUCATION – Mr. Jones, Chairperson

1. Consider the request to approve the recommendation for the Affidavit student as listed in the back-up material.
2. Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
3. Consider the request to approve the curriculum recommendations for implementation in the 2021-2022 school year as listed in the back-up material.
4. Consider the request to approve the application and acceptance of the IDEA Grant FY2021 Carry Over in the amount of \$647.00.
5. Consider the request to approve the state responsible student placements for the 2020-2021 school year as listed in the back-up material.
6. Consider the request to approve the new and continuing placements for classified students for the 2020-2021 school year as listed in the back-up material.
7. Consider the request to approve the contracted services for classified students for the 2020-2021 school year as listed in the back-up material.
8. Consider the request to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Canned Goods	\$400.00	SEN/Food Pantry	Safe Trick or Treat Community Program
Monetary	\$63.00	SEN/Food Pantry	Safe Trick or Treat Community Program
Monetary	\$499.00	SEN/Girls in Ascent Mentorship Program	Precious Gems Memorial Fund
Clarinet & Accessories	\$3,200.00	CHS/Music Dept.	Kathy Reed

Monetary	\$250.00	DIST/Lenape Regional Foundation	Laura Bishop Communications
Monetary	\$100.00	CHS/Food Pantry	Drzymala Family

9. Consider the request to approve the Superintendent’s Education Report for the month of December.
 10. Consider the request to approve Ben Coughlin as an additional Social Recreation Program staff member for the 2020-2021 school year.
 11. Consider the request to approve the practicums and clinical practices as listed in the back-up material.
14. STUDENT ACTIVITIES – Mr. Roseboro, Chairperson
1. Consider the request to approve the transportation requests previously authorized by the Superintendent from November 18, 2020 to December 15, 2020.
 2. Consider the request to approve the 2012-2021 Winter Sports Schedules for Lenape, Shawnee, Cherokee and Seneca high schools.
 3. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors, volunteers and non-rep stipend positions as listed in the back-up material.
15. EXECUTIVE PLANNING – Mr. Lee, Chairperson
1. Consider the request to approve the executive session minutes for November 18, 2020.
16. NEW BUSINESS ADDITIONAL
17. OLD BUSINESS

OPEN TO THE PUBLIC

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. PUBLIC COMMENTS SUBMITTED VIA MAIL OR ELECTRONICALLY WILL BE READ FOLLOWED BY THOSE WISHING TO SUBMIT A LIVE COMMENT VIA ZOOM OR TELEPHONE; HOWEVER, IF YOUR QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU EMAIL THE SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

- 1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.**
- 2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.**
- 3. NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
- 4. TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

ADJOURNMENT