

**LENAPE REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Barry Fitzgerald, President
Steve Lee, Vice President**

**Dr. Robert Bende
Samuel Green
Bonnie Olt**

**Allison Eckel
Marc Jones
Charles Roseboro**

**Margaret Estlow
Paula Lee
David Stow**

**Dr. Carol Birnbohm, Superintendent
Comegno Law Group, Solicitor**

Constance Stewart, Sch.Bus.Ad./Bd.Sec

NOVEMBER 18, 2020

REGULAR BOARD MEETING AGENDA

The Regular School Board meeting of the Lenape Regional High School District Board of Education will be held on November 18, 2020 at 7:30 PM in the Auditorium at Seneca High School for the general purposes including but not limited to the following:

1. Roll Call
2. Chairman's statement of "Open Public Meeting Law."

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building, in the Office of the Board Secretary and on the Lenape Regional High School District website November 16, 2020, and sending via email on November 16, 2020 on to the Clerks of the eight constituent municipalities.

3. Flag Salute
4. Communications
5. New Business
6. Reports

A. Solicitor

B. Board Secretary and Treasurer

C. Superintendent

7. PURCHASES/INVESTMENTS/PAYMENTS – Mr. Stow, Chairperson

1. Consider the request to ratify and approve the payments listed below:
 - a. Check Registers from November 18, 2020 check numbers 137799-137880 in the amount of \$2,359,810.51.
 - b. Check Registers for October 15, 2020 through November 17, 2020 including check numbers 137249-137798 in the amount of \$5,047,677.44 and check numbers 21021-21027 and 123-130 in the amount of \$1,197,850.17.
 - c. October 2020 Payroll of \$8,046,911.31.
2. Consider the request to approve the minutes of the Regular Board Meeting on October 14, 2020.

THIS MEETING WILL NOW BE OPEN TO THE PUBLIC*
REFERENCING AGENDA ITEMS ONLY. HOWEVER, IF YOUR
QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENT OR
PERSONNEL ITEMS OR NEGOTIATIONS, WE WOULD ASK THAT YOU SEE THE
SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE
ITEMS IN PUBLIC.

***IN ORDER TO ACCOMMODATE ALL THOSE WHO MAY WISH TO OFFER PUBLIC COMMENTS THIS EVENING, AS WELL AS TO ENSURE THE ORDERLY AND EFFICIENT OPERATION OF THIS MEETING, THE BOARD WILL ABIDE BY THE PUBLIC COMMENT PROTOCOL IN ACCORDANCE WITH BOARD POLICY 0160 AND WHICH IS DESCRIBED ON THE PRINTED AGENDA, COPIES OF WHICH ARE AVAILABLE AT THIS MEETING.**

PUBLIC COMMENT PROTOCOL

1. PARTICIPANTS MUST PREFACE THEIR COMMENTS BY AN ANNOUNCEMENT OF THEIR NAME, PLACE OF RESIDENCE AND GROUP AFFILIATION, IF ANY.
2. COMMENTS SHALL BE LIMITED TO TWO MINUTES IN DURATION, AND EACH PUBLIC COMMENT SESSION OF THE MEETING SHALL NOT EXCEED THIRTY MINUTES IN TOTAL.

3. **NO PARTICIPANT MAY SPEAK MORE THAN ONCE ON THE SAME TOPIC UNTIL ALL OTHERS WHO WISH TO SPEAK ON THAT TOPIC HAVE BEEN HEARD.**
4. **TO THE EXTENT THAT ANY COMMENTS MADE ARE REPETITIVE OF PRIOR COMMENTS BY OTHERS, THE BOARD RESERVES THE RIGHT TO LIMIT SUCH COMMENTS, AS APPROPRIATE.**

8. POLICY – Mrs. Lee, Chairperson

1. Consider the request to approve the first reading of revised Board of Education Policy 2464: Gifted and Talented Students.
2. Consider the request to approve the first reading of new Board of Education Policy and Regulation 6470.01: Electronic Funds Transfer and Claimant Certification.
3. Consider the request to approve the first reading of revised Board of Education Policy 7440: School District Security.
4. Consider the request to approve the first reading of revised Board of Education Policy 7450: Property Inventory.
5. Consider the request to approve the first reading of revised Board of Education Policy 8420: Emergency and Crisis Situations.
6. Consider the request to approve the first reading of revised Board of Education Regulation 8462: Reporting Potentially Missing or Abused Children.

9. PERSONNEL – Dr. Bende, Chairperson

1. Consider the request to ratify and affirm the following retirements.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Effective Date</u> |
|---------------|------------|------------------|-----------------------|
| JoAnn Fox | Sha | Math | 11/1/20 |
| Susan Downing | Len | Paraprofessional | 12/2/20 |

2. Consider the request to ratify and affirm the following leaves of absence.

| <u>Name</u> | <u>Loc</u> | <u>Subject</u> | <u>Type</u> | <u>From</u> | <u>To</u> |
|-----------------|------------|----------------|-------------------|-------------|-----------|
| Sarah Wood | Che | Spec. Ed. | FMLA/ NJFLA/CC | 9/1/20 | 1/31/21 |
| Brian Mack | Sha | Science | FMLA | 10/16/20 | 11/9/20 |
| Melissa Miller | Len | Para | Other | 11/16/20 | 11/23/20 |
| Stacy Williams | Len | Para | Other | 10/21/20 | 11/2/20 |
| Cara McWilliams | Che | Para | Other | 11/2/20 | 11/4/20 |

| | | | | | |
|-------------------|-----|-------------|-----------------------|----------|----------|
| Casey Beck | Sen | Math | Med/FMLA/ NJFLA/CC | 2/1/21 | 4/16/21 |
| Karrie Augustine | Seq | Spanish | FMLA | 11/16/20 | 12/31/20 |
| Elizabeth O’Leary | Che | Para | Other | 11/4/20 | 11/4/20 |
| Margaret Reed | Che | Health/PE | Med/FMLA/ NJFLA/CC | 1/4/21 | 6/30/21 |
| Stephanie Marone | Che | Math | Med/FMLA | 10/12/20 | 1/8/21 |
| Danielle Purcell | Sen | Interpreter | Med/FMLA/ NJFLA | 3/15/21 | 9/12/21 |

3. Consider the request to approve the Professional Business Attendance Requests as listed in the back-up material.

4. Consider the recommendation of the Superintendent to ratify and affirm the following staff member for the 2020-2021 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

| <u>Name</u> | <u>Loc</u> | <u>Subject</u> | <u>Step/Col</u> | <u>Salary</u> | <u>Effective Date</u> |
|-------------|------------|----------------|-----------------|---------------|-----------------------|
| Donald Lang | Len | Health/PE | 5/BA | 60,904 | 10/26/20 |

5. Consider the request to ratify and affirm Lisa Raible and Kate Ball as mentor teachers for the 2020-2021 school year.

6. Consider the request to ratify and affirm the substitute teachers and security for the 2020-2021 school year as listed in the back-up material.

7. Consider the request to ratify and affirm the following long-term substitute to be hired for the 2020-2021 school year pending receipt of certification from the State of New Jersey.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Step/Col</u> | <u>Salary</u> | <u>Effective Date</u> |
|-----------------|------------|-------------------|-----------------|---------------|-----------------------|
| Joseph Aromando | Sha | Interim Spec. Ed. | 1/BA | 58,904 | 11/16/20 |

8. Consider the request to approve the following staff member.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Salary</u> | <u>Effective Date</u> |
|--------------------------|------------|-----------------|---------------|-----------------------|
| Meghan Lafferty Goins | Che | Secretary | 33,045 | 11/19/20 |

9. Consider the request to approve the staff and salary adjustments as listed in the back-up material.

10. Consider the request to approve the recommendation for the staff requests for remote work as listed in the back-up material.

10. BUILDING & PROPERTY – Mrs. Lee, Chairperson

1. Consider the request to ratify and affirm the following leaves of absence.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Type</u> | <u>From</u> | <u>To</u> |
|-----------------|------------|--------------------------|-------------|-------------|-----------|
| Laura Marquez | Sha | Custodian | Other | 10/26/20 | 10/27/20 |
| Mary Smith | Sha | Custodian | Other | 10/19/20 | 11/1/20 |
| Jason Clark | Sen | Custodian | Other | 10/21/20 | 10/23/20 |
| Benjamin Glunt | Sen | Outside Grounds Cust. | Other | 11/4/20 | 11/6/20 |
| Charles Coskery | Sen | Custodian | Other | 11/9/20 | 11/11/20 |

2. Consider the request to approve the Annual Facilities Checklist Report Evaluation of the School Buildings Indicator 7.6 for submission to the New Jersey Department of Education.
3. Consider the request to ratify and affirm the facility use requests from October 15, 2020 through November 18, 2020 as listed in the back-up material.
4. Consider the request to approve the change orders as listed in the back-up material.
5. Consider the request to approve the following retirement.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Effective Date</u> |
|---------------------|------------|-----------------|-----------------------|
| Michael Mottershead | Sha | Maintenance | 2/1/21 |

11. TRANSPORTATION & FOOD SERVICES – Mrs. Olt, Chairperson

TRANSPORTATION

1. Consider the request to approve the contracted transportation services and joint transportation agreements for the 2020-2021 school year as listed in the back-up material.
2. Consider the request to ratify and affirm the following leaves of absence.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Type</u> | <u>From</u> | <u>To</u> |
|-----------------|------------|-----------------|-------------|-------------|-----------|
| Daniel Horovitz | Dist | Bus Driver | Other | 10/26/20 | 10/28/20 |
| Marijean Andl | Dist | Bus Driver | Other | 11/9/20 | 11/13/20 |

3. Consider the request to approve the following staff member.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Step/Col</u> | <u>Salary</u> | <u>Effective Date</u> |
|-----------------|------------|-----------------|-----------------|---------------|-----------------------|
| Lisa Coniglione | Dist | Bus Driver | 1 | \$18.90/HR | 11/30/20 |

4. Consider the request to approve the following retirement.

| <u>Name</u> | <u>Loc</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------|------------|-----------------|-----------------------|
| Martin Lewin, Jr. | Dist | Bus Driver | 11/1/20 |

FOOD SERVICES

1. Consider the request to ratify and approve food service disbursements check numbers 21445-21452 in the total amount of \$57,665.41.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

1. Consider the request to approve the submission of the application for the State of New Jersey, Department of Education 2020 School Security Grant.
2. Consider the request to approve a donation to Emergency Medical Service (EMS) providers in the amount of \$400.00 for each school activity requiring EMS services.
3. Consider the request to appoint Concord Engineering as Engineer of Record beginning December 1, 2020 through December 31, 2021.
4. Consider the request to approve the Board Secretary Report for September 30, 2020 and October 31, 2020 and the Cash Report ending September 30, 2020 and October 31, 2020.
5. Consider the request to approve the Board Secretary's and Board of Education's Monthly Certification as listed in the back-up material.
6. Consider the request to approve the Transfer Report for September 2020 and October 2020 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 33-59 and 60-76.

INSURANCE

1. Consider the request to approve the Resolution and Indemnity and Trust Agreement to renew membership with the Burlington County Insurance Pool for the three year membership term commencing on July 1, 2021 as listed in the back-up material.

13. EDUCATION – Mr. Jones, Chairperson

1. Consider the request to approve the recommendation for the Affidavit student as listed in the back-up material.
2. Consider the request to approve the Nursing Services Plan for the 2019-2020 school year as listed in the back-up material.
3. Consider the request to approve the Memorandum of Agreement (MOA) and Live Streaming Memorandum of Understanding (MOU) between the Lenape Regional High School District and local law enforcement officials for the 2020-2021 school year as listed in the back-up material.
4. Consider the request to approve a Lenape Regional High School District student eligible for completing graduation requirements in three years as per the back-up material.
5. Consider the request to approve Child Study Team member Lee Timpano to attend safety care training in Malvern, PA on November 30, 2020. All costs will be covered through Title II funds.
6. Consider the request to approve Child Study Team members Lauren Szemere and Mike Schoettler to attend a webcast on December 14, 2020. All costs will be covered through Title II funds.
7. Consider the request to approve four teachers to attend the Wilson Just Words Virtual Workshop on November 16, 2020. All costs will be covered through Title II funds.
8. Consider the request to approve the Nursing Services Plan for the 2020-2021 school year as listed in the back-up material.
9. Consider the request to approve the submission of the New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) certification to the New Jersey Department of Education.
10. Consider the request to approve the donations listed below.

| <u>Donation</u> | <u>Amount</u> | <u>To/For</u> | <u>From</u> |
|-----------------|---------------|----------------------------|------------------------------|
| Monetary | \$250.00 | CHS/Safe Trick or Treat | Evesham Township FOP #143 |
| Monetary | \$1,500.00 | CHS/LHS Robotics Team | Lockheed Martin |

| | | | |
|------------|-------------|-----------------------|----------------------------------|
| Monetary | \$25.00 | SEN/Field Hockey Team | Marianne Devine |
| Food Items | \$1,500.00 | SEN/Food Pantry | Medford-Vincentown Rotary Club |
| Monetary | \$500.00 | SEN/Girls Soccer Team | Classic Floor Finishing, Inc. |
| Monetary | \$10,000.00 | DIST/CAP Scholarships | Lenape Regional Foundation, Inc. |

11. Consider the request to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.
 12. Consider the request to approve the new and continuing placements for classified students for the 2020-2021 school year as listed in the back-up material.
 13. Consider the request to approve the additional In-Person and/or Virtual Social Recreation Program staff for the 2020-2021 school year as listed in the back-up material.
 14. Consider the request to approve the Superintendent’s Education Report for the month of November.
 15. Consider the request to approve the application of the ESEA Grant FY2021 Carry Over in the amount of \$16,649.00.
 16. Consider the request to approve the staff listed in the back-up material to complete curriculum updates as necessary.
14. STUDENT ACTIVITIES – Mr. Roseboro, Chairperson
1. Consider the request to approve the student listed in the back-up material to participate in the Shawnee High School Winter Track program for the 2020-2021 school year as per NJSIAA Regulations.
 2. Deleted.
 3. Consider the request to approve the Memorandum of Agreement between the Board and LDEA regarding the proration of certain extracurricular contracts due to the COVID-19 pandemic.

4. Consider the request to approve the transportation requests previously authorized by the Superintendent from October 14, 2020 to November 17, 2020.
5. Consider the request to approve Cherokee High School's Boys and Girls Bowling teams to utilize Laurel Lanes for the 2020-2021 school year.
6. Consider the request to approve Cherokee High School to utilize SD Gameday Athletic Training Services as needed for events during the 2020-2021 school year.
7. Consider the request to approve the individuals listed in the back-up material to assist the Lenape-Cherokee STORM Robotics program for the 2020-2021 school year.
8. Consider the request to approve the Shawnee High School Class of 2022 Junior Dinner Dance at Auletto Caterers in Almonesson, NJ on May 7, 2021.
9. Consider the request to approve the Shawnee High School Class of 2021 Senior Prom at the National Constitution Center in Philadelphia, PA on June 4, 2021.
10. Consider the request to approve the Lenape High School Class of 2021 senior class trip to Walt Disney World Resorts in Orlando, Florida from May 19-22, 2021.
11. Consider the request to approve the Shawnee High School Class of 2021 senior class trip to Walt Disney World Resorts in Orlando, Florida from May 19-22, 2021.
12. Consider the request to approve the Cherokee High School Class of 2021 senior class trip to Walt Disney World Resorts in Orlando, Florida from May 23-26, 2021.
13. Consider the request to approve the Seneca High School Class of 2021 senior class trip to Walt Disney World Resorts in Orlando, Florida from May 23-26, 2021.
14. Consider the request to approve the activities, athletics and non-rep staff and stipends as listed in the back-up material.
15. Consider the request to ratify and affirm the resignations and appointments of coaches, activity advisors, volunteers and non-rep stipend positions as listed in the back-up material.

16. Consider the request to approve the individuals listed in the back-up material to be paid for professional services provided to the Seneca High School Marching Band during the 2020-2021 school year.
15. EXECUTIVE PLANNING – Mr. Lee, Chairperson
 1. Consider the request to approve the executive session minutes for October 14, 2020.
16. NEW BUSINESS ADDITIONAL
17. OLD BUSINESS

OPEN TO THE PUBLIC

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ADJOURNMENT