

# REGULATION

BOARD OF EDUCATION  
LENAPE REGIONAL HIGH  
SCHOOL DISTRICT

SECTION 5000  
STUDENTS

## R 5510: STUDENT PARKING

The following regulations are promulgated pursuant to and consistent with the provisions contained in Board Policy 5510, in order to provide guidelines for the use and parking of motor vehicles by eligible students in designated Board parking lots at its high school campus locations, to maintain order and discipline in the schools and to protect the health, safety, and welfare of students, Board personnel, and visitors.

**Students issued a parking permit are allowed to park in a school district location as a matter of privilege, not of right.** Students driving a motor vehicle to any of the Board's high school campuses during the school day may park the motor vehicle in the parking lot(s) designated for student parking only. Students shall not be permitted to park motor vehicles in driveways, in reserved parking spots, on private property, or in other areas designated for use only by staff, visitors or by the general public.

A "Parking Permit Contract" may be developed for each respective high school campus location which shall be consistent with Policy 5510 and this Regulation, but may provide for circumstances, considerations, and concerns unique to each high school campus location. Additionally, the high school campus Principal and/or his or her designee shall be authorized to withhold the issuance of a parking permit to any student if the student and/or parent/guardian fail to execute the Parking Permit Contract.

### **1. Issuance of Parking Permits:**

- a. A parking permit will be issued upon application and payment of the parking fee. Students must present a valid driver's license and proof of valid insurance at the time of application. No parking permit shall be issued to a student who fails to present a valid driver's license and proof of valid insurance.
- b. The parking permit application shall include information regarding the make, color, style, license plate number, and state of registration of the student's motor vehicle. It is the responsibility of the parking permit holder to inform the high school campus Administration of any changes in their motor vehicle (*e.g.*, purchase of a new car), home address, contact information, etc.

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- c. Students shall not lend, sell, or otherwise allow other individuals to use their parking permit. Ownership of all parking permits remains with the Board, and is not transferable to any individual for any reason.
- d. A parking permit guarantees neither a specific parking space nor availability, and parking privileges may be modified or preempted as required throughout the year. The number of spaces in any particular parking lot is limited. Inability to locate a legal parking space will not excuse a parking violation.
- e. Parking permit holders are responsible for payment of all fees that may be associated with their parking permit and/or registered motor vehicle.
- f. Issuance of a parking permit signifies that the permit holder agrees to abide by this Regulation, Board Policy 5510, and all other relevant Board Policies, Regulations, procedures and applicable law.

## **2. Display of Parking Permits:**

- a. Students shall prominently display the parking permit in a clearly visible location within the motor vehicle, *e.g.*, the dashboard on the driver's side or on the rear view mirror as specified by the individual high school Parking Permit Contract. Failure to follow instructions concerning affixing the parking permit or failure to display the parking permit properly by affixing it with unauthorized materials may result in suspension or revocation of the parking permit.

## **3. Surrender of Parking Permit:**

- a. It is the responsibility of the parking permit holder to return their parking permit to the high school campus Administration at the end of the academic year. In addition, parking permits may be required to be surrendered or removed:
  - i. When there is a change in ownership of the motor vehicle.
  - ii. When a replacement parking permit has been issued.
  - iii. Upon expiration or revocation of the parking permit.

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## **4. Parking Permit Misuse:**

- a. The penalty for unauthorized sale, distribution, counterfeit, or alteration of a parking permit and/or the possession of an illegally purchased, distributed, counterfeited, or altered parking permit may include, but not be limited to, the suspension or revocation of parking privileges, without refund, a ban of the motor vehicle displaying the illegal parking permit, or any motor vehicle registered or operated by the party(ies) found in possession of the unauthorized parking permit, and/or possible referral to the appropriate authorities. Students may also be referred to the high school campus Administration for disciplinary action in accordance with the Code of Conduct.

## **5. Patrols, Inspections and Searches:**

- a. Board personnel may conduct routine patrols of its parking lots and routine inspections of the exterior and interior visible spaces of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.
- b. Consistent with applicable law, the interiors of motor vehicles of students in Board parking lots, including glove or trunk compartments, may be searched when school personnel have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to suspension and/or revocation of parking privileges and discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of Board personnel or other authorities.
- c. It is a violation of Board Policy for students to store or carry contraband in motor vehicles in a Board parking lot or to interfere with patrols, inspections, searches and/or seizures as provided by this Regulation and may result in disciplinary action consistent with Board Policies, Regulations, procedures and applicable law.

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- d. If a search yields contraband, Board personnel will seize the item and may turn it over to the appropriate authorities for ultimate disposition when appropriate.

## **6. Limitation of Liability:**

- a. The Board will make a reasonable effort to maintain its parking lot(s) in such condition and manner as may be appropriate for the proper utilization of its students, staff, and visitors. Any student who is issued a parking permit and elects to utilize the Board's parking lot(s) does so at their own risk. The Board shall not be liable to any student or other person in any civil action or proceeding for damages resulting from any injury or damages to the student or person; or from a loss of or damage to the property on school grounds, including loss or theft of any motor vehicle or personal property from within the motor vehicle.

## **7. General Rules:**

- a. Each respective high school campus Administration may establish specific procedures regarding the issuance of parking permits and control of student motor vehicles, and students are obligated to adhere to any and all high school campus-specific rules to the extent same are not inconsistent with this Regulation and Board Policy 5510.
- b. Students must adhere to all Board, campus, municipal, and State parking rules, regulations and all relevant provisions of the New Jersey Motor Vehicle Code.
- c. Students shall operate motor vehicles on school property at a reasonable speed to ensure the safety, health, and general welfare of all students, staff, and visitors. High school campus-specific speed regulations may be established by the high school campus Administration, but such speed regulations shall not allow a student to operate a motor vehicle in a parking lot at more than five (5) miles per hour. Students who fail to operate their motor vehicle in accordance with this provision may be referred to the appropriate authorities and to the high school campus Administration for appropriate disciplinary action.
- d. Students shall operate motor vehicles in a safe manner at all times, and are prohibited from operating a motor vehicle in a way that is reckless,

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unreasonable, or careless. Students who fail to operate their motor vehicle in accordance with this provision may be referred to the appropriate authorities and to the high school campus Administration for appropriate disciplinary action.

- e. All vehicular traffic will enter and exit the parking lot in an orderly fashion, *i.e.*, single file and in the proper direction. Motor vehicle operators are prohibited from driving against the flow of traffic. When exiting or entering the parking lot, operators must use right- or left-turn signals as appropriate.
- f. All signs and markings regarding parking and vehicular traffic are in the interests of parking control and safety, and must be obeyed under penalty of appropriate discipline, loss of parking privileges, and/or towing at owner's expense. Removal or damage of such signs or markings is illegal; violators are subject to arrest and prosecution. Motor vehicles parked in NO PARKING ZONES are subject to towing at the student/motor vehicle owner's expense. NO PARKING ZONES include, but are not necessarily limited to, driveways, sidewalks, handicapped ramps, fire zones, and other designated areas.
- g. The Board reserves the right to close any parking lot or roadway for reasons of repair, safety, and other instances as needed. Motor vehicles parked within such areas closed by barricades, signs, or notification may be towed at student/motor vehicle owner's expense.
- h. Storing a motor vehicle on Board property for personal reasons is prohibited. A permitted motor vehicle is in violation if parked on Board property while its registrant/driver is engaged in non-school business or an official school activity or function. Any exception requires approval from the high school campus Administration.
- i. While parking on Board property, only marked parking stalls may be used. Disciplinary action, including loss of parking privileges, may be considered for parking outside of marked stalls or for "creating a space."
- j. A student involved in a motor vehicle accident, break-in, or theft in the vicinity of or on Board property must report the incident to the high school campus Administration as soon as possible.

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- k. An adequate number of handicapped parking spaces are available, and are reserved solely for motor vehicles bearing special license plates and/or permits issued by a state motor vehicle department. Students who park in these designated spaces without the proper permit are subject to appropriate discipline, including revocation or suspension of their parking permit, and may also be subject to towing, citations, and/or fines in connection with applicable State and/or municipal parking laws.
- l. Students are prohibited from playing music or other audio from their motor vehicles in a manner and at a volume that is unreasonable or causes a disruption to the school environment.
- m. If a motor vehicle becomes disabled and cannot be removed from Board property and will remain beyond 8:00 P.M., the student must make a report to the high school campus Administration.
- n. Students are prohibited from affixing, adorning, decorating, fastening, pasting, or otherwise causing their motor vehicle to display a sign, symbol, bumper sticker, sticker, flag, towel, decal, or emblem that contains material that materially and substantially interferes with the requirements of appropriate discipline in the operation of the school or contains material that constitutes obscene speech or speech that is vulgar, lewd, indecent, or plainly offensive.
- o. Students may not loiter in or around their motor vehicle while it is parked on Board property or in the parking lot in general. Students must safely and appropriately park their motor vehicle and enter the high school building immediately. Thereafter, parking lots and student motor vehicles are off limits during the school day.
- p. Students must lock their motor vehicle and/or otherwise ensure against unauthorized access to or operation of the motor vehicle while it is parked.

## **8. Violations:**

- a. Failure to adhere to the restrictions/conditions in this Regulation may result in loss of privileges under this Regulation.
- b. A student found to have violated Board Policy 5510, this Regulation, and/or the high school campus-specific directives and guidelines contained

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in the Parking Permit Contract will be subject to suspension or revocation of parking privileges and/or discipline in accordance with the Board's student discipline policy/code of conduct/Student Handbook, which may include suspension, exclusion, or expulsion. In addition, under certain circumstances, the student may be referred to the appropriate authorities.

- c. A parking permit shall not be exchanged or used by any other student, especially underclassmen. Such unauthorized exchange or use shall result in the loss of parking privileges for the remainder of the school year, in addition to appropriate disciplinary action.
- d. Any student who is suspended for a second time during the course of the school year shall lose his/her parking privileges for twenty (20) school days.
- e. Any student who is suspended three (3) or more times during his/her junior year shall lose his/her parking privileges for the remainder of their high school career. Any student who is suspended three (3) or more times during his/her senior year shall lose his/her parking privileges for the remainder of their high school career.
- f. Students having a drug or alcohol violation during their high school career will be ineligible for a student parking permit.