How to Request Courses via Genesis Parent Module

Login to Genesis Parent Module @
http://parents.lrhsd.org

1) In Parent Module, click Scheduling. Note the pre-selected courses (half-year Physical Education and half-year Health Education, as well as other courses as applicable).

2) Click the Requests Tab.

3) Read the information box and review the Program of Studies.

4) Click “Request a course” for each subject area required for your student’s grade (e.g. English).

5) In the subject area’s course catalog, click “Request this course” to select the course desired.

6) Each time after clicking “Request this course,” you will be redirected to the Requests tab, where courses selected are displayed. To delete a request, click the Trash icon. To select another course in that subject area, click “Request a course.”

7) In addition, select 2 additional courses as alternates and indicate this by typing “alternate” in the Additional Information text box for both courses.

8) Review your requests and make sure they fill 8 full-year periods (including any that were pre-selected) and that you selected 2 additional courses as alternates.

9) Click Submit on the Requests page after reviewing all your selections. Clicking SUBMIT finalizes course requests and indicates the parent/guardian has reviewed the Program of Studies. Any schedule change request must be submitted by the parent/guardian to the school Counseling Center prior to August 1, 2018.

For questions about your student’s course selection, please contact your student’s guidance counselor. For Genesis technical help, please contact HELP@LRHSD.ORG or (856) 396-HELP (856-396-4357).