

Seneca High School
110 Carranza Road
Tabernacle, NJ 08088

Parental Release of Academic Records

****THIS FORM MUST BE RETURNED IN ORDER TO SEND TRANSCRIPTS TO COLLEGES****

- Seneca High School is authorized to release student transcripts to schools, colleges, employers and scholarship agencies when parent/guardian permission is given.
- If you are in the top 15% of your class, (weighted rank), we would like to nominate you to the New Jersey Department of Education as a Garden State and/or Distinguished Scholar candidate.
- An official transcript includes: final and semester grades in all courses, credits earned, grade point average, class rank, attendance, and current courses in progress.

Please have your parent complete the information below.
Submit to the Counseling Center AS SOON AS POSSIBLE.

PERMISSION TO TRANSMIT PUPIL RECORDS

(Print)	Student's Last Name	Student's First Name
---------	---------------------	----------------------

I, as Parent or guardian of _____,
request that Seneca High School forward, as indicated below, the pupil record of the above named student.

TRANSMITTAL INSTRUCTIONS

_____ To any school, college, employer or scholarship agency that the student requests. **(RECOMMENDED)**

_____ To **only** the schools, colleges, employers or scholarship agencies listed below:

PARENT/GUARDIAN SIGNATURE: _____

DATE: _____