



# LENAPE REGIONAL HIGH SCHOOL DISTRICT

## Solicitation of Quotations Summary Report



School \_\_\_\_\_ Dept. # \_\_\_\_\_ Account # \_\_\_\_\_

Description of Item or Service: \_\_\_\_\_

Delivery Required by: \_\_\_\_\_

Quotations Solicited by ☐ Phone ☐ Letter (Recommended - Please attach)

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### Quotations Received From: (Two Quotes Required)

Vendor Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Price \_\_\_\_\_ Delivery Date \_\_\_\_\_

Other Comments: \_\_\_\_\_

Vendor Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Price \_\_\_\_\_ Delivery Date \_\_\_\_\_

Other Comments: \_\_\_\_\_

Vendor Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Price \_\_\_\_\_ Delivery Date \_\_\_\_\_

Other Comments: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person who Received Quotes